

# ADUR & WORTHING COUNCILS

15 January 2019

## Joint Overview and Scrutiny Committee

<b>Date:</b>	<b>24 January 2019</b>
<b>Time:</b>	<b>6:30pm</b>
<b>Venue:</b>	<b>Gordon Room, Stoke Abbott Road, Worthing</b>

### Committee Membership:

**Adur District Council:** Councillors; Stephen Chipp (Chairman), Andy McGregor (Vice Chairman), Carol Albury, Catherine Arnold, Kevin Boram, Paul Mansfield, Joss Loader, Lavinia O'Connor

**Worthing Borough Council:** Councillors; Roy Barraclough (Chairman), Keith Bickers (Vice Chairman), Rebecca Cooper, Karen Harman, Charles James, Sean McDonald, Bob Smytherman, Steve Waight

## Agenda

### Part A

#### 1. Declarations of Interest / Substitute Members

Members and officers must declare any disclosable pecuniary interests in relation to any business on the agenda. Declarations should also be made at any stage such an interest becomes apparent during the meeting.

If in doubt contact the Legal or Democratic Services representative for this meeting.

#### 2. Substitute Members

### **3. Confirmation of Minutes**

To approve the minutes of the Joint Overview and Scrutiny Committee meeting of held on 29 November 2018, copies of which have been previously circulated.

### **4. Public Question Time**

So as to provide the best opportunity for the Committee to provide the public with the fullest answer, questions from the public should be submitted by 12.00pm Tuesday 22 January 2019

Where relevant notice of a question has not been given, the person presiding may either choose to give a response at the meeting or respond by undertaking to provide a written response within three working days.

Questions should be submitted to Democratic Services [democratic.services@adur-worthing.gov.uk](mailto:democratic.services@adur-worthing.gov.uk)

*(Note: Public Question Time will operate for a maximum of 30 minutes.)*

### **5. Items Raised Under Urgency Provisions**

To consider any items the Chairman of the meeting considers to be urgent

### **6. Consideration of any matter referred to the Committee in relation to a call-in of a decision**

To consider a report by the monitoring officer, copy attached as item 6.

### **7. Delivering our Housing Strategy - Review of Progress 2018/19**

To consider a report by the Director for Communities, copy attached as item 7.

The Adur and Worthing Executive Members for Customer Services have invited to attend at the request of JOSOC. Members are asked to send questions in advance for the Executive Members by no later than 6.30pm on Monday 21 January 2019.

## 8. Review of PSPOs

To consider a report by the Director for Communities, copy attached as item 8.

The Adur and Worthing Executive Members for Health and Wellbeing and the Adur Executive Member for the Environment have been invited to attend at the request of JOSC . Members are asked to send questions for these Executive Members in advance by no later than 6.30pm on Monday 21 January 2019.

## 9. Joint Overview and Scrutiny Committee Work Programme 2018/19

To consider a report by the Director for Digital and Resources, copy attached as item 9

## 10. Worthing Budget estimates and Council Tax setting

To consider a report by the Director for Digital and Resources, copy attached as item 10

The Worthing Executive Members have been invited to attend at the request of JOSC. Members are asked to send questions in advance for the Executive Members by no later than 6.30pm on Monday 21 January 2019.

## Part B - Not for publication - Exempt Information Reports

None

**Recording of this meeting:** The Council will be voice recording the meeting including public question time. The recording will be available on the Council's website as soon as practicable after the meeting. The Council will not be recording any discussions in Part B of the agenda (where the press and public have been excluded).

For Democratic Services enquiries relating to this meeting please contact:	For Legal Services enquiries relating to this meeting please contact:
Chris Cadman-Dando Democratic Services Officer 01903 221364 chris.cadman-dando@adur-worthing.gov.uk	Joanne Lee Solicitor 01903 221134 joanne.lee@adur-worthing.gov.uk

**Duration of the Meeting:** Four hours after the commencement of the meeting the Chairperson will adjourn the meeting to consider if it wishes to continue. A vote will be taken and a simple majority in favour will be necessary for the meeting to continue.



## ADUR & WORTHING COUNCILS

### **Delivering our Housing Strategy - Review of Progress 2018/19**

#### **Report by the Director for Communities**

#### **Executive Summary**

##### **1. Purpose**

- 1.1. The Adur and Worthing Councils Housing Strategy 2017-2020 'Housing Matters' outlined a vision for our communities where everyone can have a place they can call home. We recognise that having a secure and safe home, not just a place to sleep, is one of the most important factors in enabling our communities to be ambitious, prosperous and resilient.
- 1.2. This report updates members of the Joint Overview and Scrutiny Committee on the activities and outcomes that have been achieved to date in delivering this strategy, as well as highlighting challenges and opportunities for the future.

##### **2. Recommendations**

- 2.1. That members of the Joint Overview and Scrutiny Committee note the contents of this report

##### **3.0 Context**

- 3.1 In December 2016 Adur & Worthing Councils adopted 'Platforms for our Places' in which we committed to a number of key actions around housing and supporting our communities. These are also contained in the Adur & Worthing Housing Strategy 2017-2020 'Housing Matters' which was agreed at JSC in March 2017 and adopted by both Councils thereafter.

3.2 The strategy is arranged with three broad areas of focus and this report will update on each area. These are:

- Preventing Homelessness
- Developing the Supply of New Homes
- Improving Adur Council's role as Landlord (Adur District only)

#### 4.0 Preventing Homelessness

##### *Making Homelessness Everybody's Business*

4.1 From April 2018 the Housing Solutions team, in collaboration with a number of external partners, has delivered the second phase of the Preventing Homelessness Project. This project has the overarching aim of 'Making Homelessness Everyone's Business' and has been developed from research with both service users and professionals. The aims of phase two have been to get more professionals involved in identifying those at risk of homelessness *early* in order to intervene quickly to prevent them from becoming homeless.

The project piloted three new approaches between July and December 2018 these were:

- Basing housing officers at the Worthing Jobcentre Plus
- Basing housing officers in West Sussex County Council's (WSCC) early help for families service (Integrated Prevention and Earliest Help (IPEH) ) and
- Setting up monthly homeless prevention meetings with Worthing Homes to identify those at risk of losing their tenancies.

The initial outcomes of these approaches have been impressive and a team has used a range of methods to evaluate the benefits of these approaches, not least in financial terms of potential savings achieved when homelessness is prevented, such as:

- IPEH and the Housing Solutions Service have jointly worked with 55 families, preventing nine families from becoming homeless. We continue to work jointly with 34 households. The cost of *prevention* to housing and IPEH for 9 families is £34,773.00 but has generated savings of £66,273.53 to housing and £243,000 to the wider system against the predicted costs of homelessness.
- The Jobcentre and the Housing Solutions Service have worked with 121 single adults. We have prevented 59 people from becoming homeless and continue to work with 55 people. The minimum cost of prevention for 59 households is £30,308, the savings to the wider system are £210,602 to the NHS, £102,851 to mental health services and £587,559 to the criminal justice system.
- Worthing Homes and the Housing Solutions Service collectively identified 53 households at risk of eviction. We prevented 27 households from becoming homeless and continue to jointly work with 15. The minimum cost of prevention to the housing team is £13,870 but savings to the wider system are estimated at £729,000 (\*this does not include savings to Worthing Homes for court action/void loss and repairs).

4.2 The Housing Solutions Service is currently undertaking a service redesign to embed the learning and success from this project and also meet the Council's statutory duties under the new Homelessness Reduction Act 2017. The new service design will create separate

teams for single homeless people and families, as well as creating a team that focuses on working with landlords in the private rented sector to improve the supply of accommodation in this sector.

4.3 Going Local is the social prescribing project currently available in six local GP practices and now includes a housing advice pilot delivered by Citizens Advice and Turning Tides. The aims are to:

- identify those attending doctors appointments who may be at risk of homelessness early and
- to reduce the impact of poor housing and homelessness on people's health and wellbeing - for example, the risk of homelessness causing depression and poor sleep, or unsuitable living conditions contributing to conditions such as asthma.

Since May 2018, the service has supported over 100 clients referred directly from Going Local or the West Sussex IPEH team. The cases typically are falling into 6 areas; already homeless, help with housing register, on the housing register but unhappy with banding, landlord has issued s.21 notice, unhappy with current accommodation (size etc.) or there is a risk of homelessness due to rent arrears, job loss, domestic violence etc.

One of the advantages of working with Citizens Advice is wide ranging advice offer which means they can support budgeting, access to benefits or grants and give employment or relationship advice - amongst many other expert advice areas. Feedback and outputs to date include:

- The housing situations are often complex, with 90% being taken on as case-work
- The majority concern social or private rented housing.
- To date at least 25 families/individuals have been prevented from becoming homeless as a result of this service, which represents a significant saving to the Councils as well as the wider system, but critically to those families it means stability and the opportunity of better long term outcomes for them and their health and wellbeing.

#### *Homelessness Reduction Act 2017*

4.4 The Homelessness Reduction Act 2017 came into force on 3 April 2018. The Housing Solutions Service has seen an increase in the number of homelessness applications since the commencement of the act, particularly from single people.

4.5 Since 3 April 2018, 443 households have made a homeless application. The Councils have accepted 104 Prevention Duties and 36 Relief duties in line with the new Homelessness Reduction Act.

### Homeless Applications received between April and December



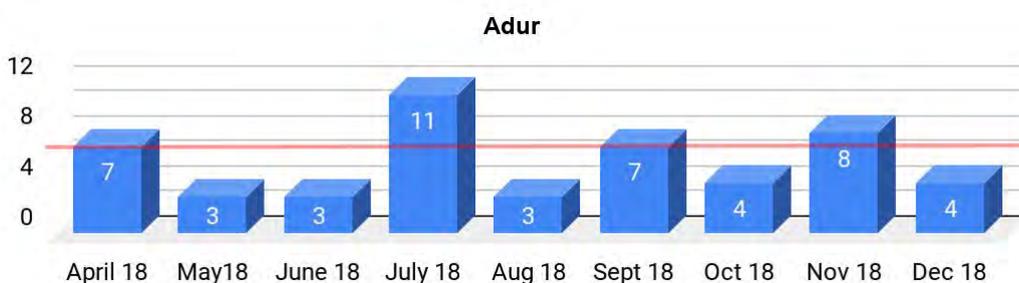
4.6 The Councils have successfully prevented 146 households from becoming homeless. Of those prevented from becoming homeless, 23 were assisted to keep their existing private rented accommodation and 43 assisted to secure alternative private rented accommodation.

### Households prevented from homelessness between April and December



4.7 The Councils placed 188 new households into temporary accommodation (TA) (Adur 50, Worthing 138) between April 2018 and December 2018. During the same period 151 households moved on from TA, meaning we have a net increase each month of those accommodated. While the average placements for Adur remained steady between these period, there has been an average drop in placements for Worthing. Further information regarding the delivery of the strategy to provide more affordable emergency accommodation is included in Section 5.

### Placements into Emergency Accommodation between Apr 2018 and Dec 2018





#### 4.8 Our 2018/19 Street Count figures for rough sleepers are:

- Worthing - 11, down from 19 counted last year. The estimated actual number, therefore, is about 23 rough sleepers compared to an estimate of 34 last year.
- Adur - 0, which is the same as last year. The estimated actual number is 1 rough sleeper compared to an estimate of 2 last year.

4.9 The Ministry of Housing, Communities & Local Government (MHCLG) have awarded £270,000 for 2018/19 and £340,000 for 2019/20 to WBC (acknowledging ADC rough sleepers can and will benefit from the interventions) as well as access to an additional £35,000 Cold Weather Fund as part of their commitment to half rough sleeping by 2020 and end it by 2027. Some of this money has been used to fund a Rough Sleeper Coordinator and provided additional outreach with access to Personalisation Budgets. This has enabled increased, sustained and creative solutions to provide diversionary activities and housing solutions for rough sleepers. Two temporary accommodation units are being funded and used as Housing First led accommodation units. A rough sleeper who was homeless for over 10 years is successfully maintaining his temporary accommodation placement, has not re-offended, therefore, avoided being recalled to prison. Another rough sleeper has maintained abstinence and has now been accepted by substance misuse rehabilitation placement, which she moves into next week.

We have also appointed

- an Employment and Skills worker, to help those in supported accommodation into work and move on,
- a Community Inclusion Worker, who has a caseload of former rough sleepers and
- a Mental Health Support Worker, who works with the other specialist workers to support rough sleepers to maintain their accommodation

The money from MHCLG has also been used to fund spaces in accommodation for mental health discharges. Between September and December 2018, 7 people have been reconnected, there have been more than 150 contacts with former rough sleepers to help them maintain tenancies and not return to rough sleeping and 43 people supported into accommodation.

4.10 In 2017/18, the MHCLG provided funding for work with women affected by domestic abuse. This enabled Adur & Worthing to provide grants to Safe in Sussex and Brighton Women's Centre to deliver gender sensitive services to women in the street

community and within local refuges who present with complex needs. This has created alternative pathways to support and housing for homeless women including access to a local medium risk refuge.

Further short term funding under this programme has meant that we have commissioned Brighton Women's Centre to continue specialist group and individual work with homeless women until March 2019.

- 4.11 Prevention Case Studies - five prevention studies are included in Appendix 1 to this report which show the work required and the outcomes involved with preventing homelessness.

*Enabling our residents to remain and thrive in their own homes:*

- 4.12 Our Private Sector Housing (PSH) team oversees and processes the Disabled Facilities Grants (DFG) scheme across Adur and Worthing. They accept referrals and enable improvements via our Home Improvement Agency, distributing funds passported to us via West Sussex County Council (WSCC). The sustained funding in the DFG process has resulted in an increased spend on adaptations across Adur & Worthing with a predicted commitment and spend of £2.17m during 2018/19. Despite the increased numbers of people being helped, we are also maintaining or improving response times with the median number of days from receipt of a DFG enquiry (by WSCC) to approval by PSH down by 30% to 145 days.
- 4.13 We are working closely with all Districts and Boroughs across West Sussex to streamline these processes and improve access to statutory and discretionary funds. A new shared post, which is being hosted by Chichester District Council, has been appointed to take this work forward.
- 4.14 The legal definition of Houses in Multiple Occupation (HMO) that require an mandatory licence has changed and came into force on 1 October 2018. Prior to this and subsequently, the Private Sector Housing (PSH) team has received 62 additional applications for licensing, which has generated over £89,000 in fee income. However this has required a significant resource commitment of over 450 hours of officer time since 1 April 2018 and a cost of over £55,000 to carry out the necessary inspections to ensure tenant safety. The remaining income will pay for monitoring and enforcement costs over the period of the licence scheme.
- 4.15 Despite many landlords being contacted and provided with information on the new licensing regime, the PSH team has also identified significant numbers of HMOs that are still likely to require licensing, hence this will be a priority for enforcement in the new financial year.
- 4.16 In addition to the HMO licensing activity, the team has responded to over 190 complaints about housing conditions, completed 39 formal inspections and served 39 enforcement notices. The team also prosecuted three landlords for unsafe conditions in their properties and have issued two civil penalty notices for a total of over £30,000.
- 4.17 *Policy reviews and updates* - We are planning a major review of the Council's Choice Based Lettings Policies, starting in January 2019.

## 5.0 Developing the Supply of New Homes

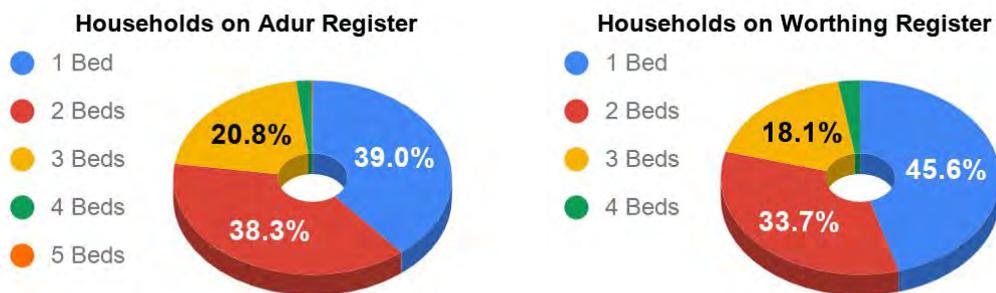
- 5.1 Our Housing Strategy included a number of key ambitions to support the supply of new homes across all tenures. Officers from planning and housing services continue to work with developers and registered providers, to enable as many new homes as practicable, and to create opportunities for affordable homes across our places. Adur's first new council houses in nearly 30 years are set to be built after plans to create 50 new flats on land at Albion Street in Southwick were approved. 15 of these will be affordable social rent properties for people on the Council's housing waiting list. The existing buildings on the site are currently being demolished in readiness for the development of the new buildings.
- 5.3 The redevelopment of the Cecil Norris site is set to go to the planning application stage. The new development will potentially provide up to 15 one and two bedroom units at affordable rent.
- 5.4 A review of the Councils' assets has identified land that could potentially be used to deliver new housing. These include land at Fulbeck Avenue in Worthing and a number of infill sites in Adur.
- 5.5 *Emergency and Temporary Accommodation* - Progress has been made on a number of fronts to increase the range of suitable, affordable emergency and temporary accommodation, this includes:
- Increasing the number of leased units and
  - Purchasing properties for development as EA

In 2018 WBC completed on the purchase of the property formerly known as the Downview, the contract for development of the site will be finalised imminently. Negotiations are also progressing on a number of other opportunities to acquire suitable properties. This work must be seen alongside the work to reduce the need for EA by focussing on the wide ranging prevention agenda highlighted above.

- 5.6 *Private Sector Supply* - In response to feedback from private sector landlords, a new scheme is being piloted to increase the number of affordable and suitable private sector rented accommodation available to households in temporary accommodation or those at risk of homelessness. Working with local landlords, 11 properties (Adur - 4, Worthing - 7) have been let directly to households either in temporary accommodation or households at risk of homelessness. These agreements allow families to have a permanent local home, with support being provided to both the landlord and the tenants. The scheme is currently being evaluated and if deemed a success will be rolled out further in 2019.
- 5.7 Following a systematic review of both housing registers undertaken by the Housing Solutions and Audit teams, the number of households with a live application on both Adur and Worthing housing registers has fallen. Please see the table below. The aim of the review was to ensure that all applicants on the registers still satisfied the social housing allocation criteria for the register they were on.

	Adur	Worthing
1 Bed	266	535
2 Beds	261	396
3 Beds	142	213
4 Beds	12	30
5 Beds	1	0
<b>TOTAL</b>	<b>682</b>	<b>1174</b>
<b>Pre- review</b>	<b>906</b>	<b>1637</b>

5.8 Over 75% of households on each housing register have a 1-bed or 2-bed need. One household in Adur has a 5 bed need.



5.9 In Adur, 125 properties were advertised for let on the housing register, while 183 properties were advertised for let on the Worthing housing register. A comparison of housing need vs property supply, shows that demand for social housing continues to significantly exceed supply.





## 6.0 Improving and Enhancing Adur Council's Role as a Landlord

6.1 Adur Council has a specific role as Landlord, delivering housing management and tenancy services, tenant and leaseholder engagement, repairs and maintenance services as well as asset management and capital projects.

6.2 A new Adur Homes Operations Manager, Anthony Alexander, has been appointed, with effect from 17 December 2018. His brief will include the improvement of services and three key areas have already been identified:

- Reducing the length of time properties are void
- Improving efficiency, quality and communications around repairs
- Maximising income collection and reducing arrears

6.3 Each of these areas will be analysed using a LEAN approach that focuses on the customer experience and aims to improve the end to end process and efficient use of resources. Separate reports on progress with these reviews and impacts of improvements will be brought to the Adur Homes Management Board.

6.4 In 2018, a leaseholder audit identified a range of opportunities to improve the way we work with leaseholders and the associated action plan is well underway. A new leaseholder liaison officer has been appointed to assist with capital works, and a new and updated Leaseholder handbook was published in September 2018.

6.5 *Asset Management and Capital Programme*: Information from the Stock Condition Survey and other safety inspections in the wake of the Grenfell Tower tragedy have informed a three year Capital Programme that was approved at JSC in 2017 and was updated in the autumn of 2018. A Capital Programme working group is overseeing a number of active projects such as

- Works to replace the front entrance doors and screens and internal redecorations have recently been completed at 74-84 Bushby Close, Lancing.
- Our estate wide front entrance fire door replacement programme is ongoing
- We are coming to end of this years Kitchen & Bathroom programme, having replaced approx. 54 of each.

- New gas fired central heating installations are currently ongoing at Seaview Court and these should be complete by the end of January.
- Energy efficient motion activated LED Emergency Lighting has been installed throughout the communal ways of all 13 Sheltered Housing schemes.

6.6 A number of our major external repair work projects are progressing and are either in the design stage, or have recently been tendered. Further work is underway to develop future priorities and the time frames for delivery. It is recognised that there are long term issues given the under investment in our stock and that there continues to be significant financial challenges for the HRA with year on year rent reductions and sustained levels of arrears.

6.7 The new digital repairs system was launched to Adur Homes tenants in September 2018. 10% of contact is already self-service and feedback from tenants has shown a 3% increase in satisfaction with repairs, which now stands at 86%. Housing teams, together with the Digital team and Communications service are looking to ensure that an increasing number of tenants are able to use the digital tool to report issues as we seek to reduce the number of calls to the Contact Centre and improve outcomes for tenants.

6.8 *Financial Sustainability* - The annual HRA revenue account budget in 2018/19 is more than £13.1 million, funded by housing rents and service charges. Capital expenditure on major repairs in 2018/19 is expected to be approximately £3 million rising to £5.5 million by 2021/22.

However, the financial landscape for the HRA is challenging with continued year on year rent reductions and buildings that require extensive investment to bring them up to a quality standard.

For the second year in a row, the HRA has set a deficit budget (£735k in 2018/19) and will continue to set a deficit budget whilst it grapples with falling rental income. In 2020/21, the Council will be allowed to increase rents for the first time in five years. However, the rent setting formula for the next five years will be prescribed by central Government and limited at CPI plus 1%. Nevertheless, the HRA will gradually become more financially sustainable as rent levels increase.

Clearly, this is unsustainable in the longer term. However, in the short term we are continuing to focus on rent collection, current and historic; understanding all of our costs in order to be able to make the right strategic decisions going forward as well as seeking external funding where possible.

## **7.0 Challenges and Opportunities - Looking forward**

7.1 A key challenge facing the Councils over the next two years is the West Sussex County Council decision to reduce its current £6.3m budget for housing related support in mid 2019/20 to an annual sum of £2.3m. This funding currently supports services delivered by multiple providers in a variety of forms across the County, the remit of which are to support individuals and families through services connected with their housing needs and to support

the prevention of homelessness. The approach to homelessness prevention following the Homelessness Reduction Act 2017 relies on being able to work with these providers to identify and support vulnerable people at risk of homelessness. These reductions in funding are likely to impact significantly on the Council's ability to prevent homelessness. Work is ongoing to fully understand how the County will prioritise and allocate the remaining funds and with other districts and boroughs to collectively manage a process around these changes.

- 7.2 The increase in demand for Emergency and Temporary accommodation and rising costs per night continue to put significant pressure on budgets. However, as described above the teams continue to act in variety of ways to mitigate this impact and this work continues at a pace.
- 7.3 Adur Housing Stock is aging and some blocks need major works which, though scheduled, cannot all happen immediately. This puts extra pressure on the maintenance service which has to deal with more repairs requests until these works are completed.
- 7.4 Throughout 2019 we will be reviewing how the implementation of the Homelessness Reduction Act has worked, alongside developing our approaches to other government policy such as the Rough Sleepers Strategy, published last year. As part of this work we will be working with partners and the wider system to review and update the Adur and Worthing Housing Strategy in April 2020.

## **8.0 Engagement and Communication**

- 8.1 *Tenant Engagement* - a new Tenant and Leaseholder Engagement Officer has recently been appointed, Jade Marshall. She will be working jointly with Housing and Wellbeing to enable some of our most vulnerable communities to access information, resources and to build resilience.
- 8.2 A new Adur Homes Resident Engagement Strategy will be written in 2019. The aim of the strategy is to develop and promote positive engagement with Adur Home tenants in the design and delivery of services
- 8.3 The third *Star Survey* will be undertaken with all residents in 2019 - the last was in 2017. This will also be a valuable source of information to inform future service reviews and improvements.
- 8.4 Engagement with partners in the Housing and wider support system continues with forums such as the Homelessness Forum, Landlords Forum and operational meetings that focus on specific issues such as homelessness prevention and reducing rough sleeping. We will continue to do all we can to work in partnership to address the issues of homelessness and in 2019 will further develop relationships with a range of housing providers to develop innovative ways to increase the supply of affordable homes.

## **9.0 Financial Implications**

9.1 The cost of delivering the housing strategy is built into the Councils' revenue and capital budgets.

## **10.0 Legal Implications**

10.1 The Local Government Act 2003 previously provided for a local housing authority to have a strategy in respect of such matters relating to housing. Section 29 of the Deregulation Act 2015 removed this formal requirement, but does not remove the ability of Local Authorities to produce a strategy if they see fit to do so, and indeed it is best practice to do so.

10.2 Section 8 Housing Act 1985 continues to place a duty on every local Housing Authority to consider housing conditions in their District/Borough and the needs of the District/Borough with respect to the provision of further housing accommodation. Further, part 7 Housing Act 1996 (as amended) places an obligation on Local Authorities to promote the prevention of homelessness.

10.3 The Adur and Worthing Housing Strategy enables the Councils to discharge its obligations under s8 Housing Act 1985, and work towards the promotion of the prevention of homelessness. The changing landscape in relation to housing regulation and homelessness prevention, including the Homelessness Reduction Act 2017, places an ongoing legal burden on Local Authorities to consider carefully their housing strategies, which will should link with both tenancy strategies (as required under the Localism Act 2011) and homelessness strategies.

### **Background Papers**

- 'Housing Matters' Adur and Worthing Housing Strategy
- Platforms for our Places

### **Officer Contact Details:-**

Mary D'Arcy  
Director for Communities  
Mary.D'[Arcy@Adur-Worthing.gov.uk](mailto:Arcy@Adur-Worthing.gov.uk)

Akin Akinyebo  
Head of Housing  
[akin.akinyebo@adur-worthing.gov.uk](mailto:akin.akinyebo@adur-worthing.gov.uk)

## Sustainability & Risk Assessment

### 1. Economic

- 1.1 Housing of all types and tenure, supports the economy of our places, enabling inward investment as well as providing safe and secure places for our communities to live and work from.

### 2. Social

#### 2.1 *Social Value*

There is a growing understanding of the health and social impacts of poor housing and at its extreme, the impacts of homelessness can be significant for individuals and families. Adur and Worthing Councils seeks to minimise these impacts through our work to identify and support individuals and communities at risk of homelessness and prevent this wherever possible.

Providing suitable accommodation for our communities, enabling our disabled and older residents to remain safely in their homes for longer has significant and far reaching economic and social benefits for the Councils and our places.

#### 2.2 *Equality Issues*

As with Social Value, equality of opportunity and indeed of access to services may be impacted by an individual's or group's access to suitable housing. The Councils seek to provide a service to all residents to enable them to access advice and support in preventing the issues that may lead to homelessness from escalating.

#### 2.3 *Community Safety Issues (Section 17)*

As a landlord in Adur, we work closely with our partners to monitor and address Anti-social behaviour issues amongst our tenants and across Adur and Worthing as a key statutory members of the community safety partnership work with all housing provider to address and reduce the likelihood of crime and victimisation.

#### 2.4 *Human Rights Issues*

Considered, no issues to address

### 3. Environmental

- 3.1 Ongoing development and environmental issues are assessed as part of each planning application.

### 4. Governance

- 4.1 Considered, no issues to report



**Appendix A**

**Delivering our Housing Strategy - JOSC January 2019**

**Prevention Case Studies**

**Case A**

Mr A, is a man in his 20s, with mental health needs. He attended Jobcentre Plus with support from his grandmother as he did not have any income. The Work Coach identified the housing issue and a Housing Support Advisor joined the appointment.

Together they was established that Mr A was sofa surfing, as well as sleeping in garages and sheds, his grandmother advised that he was unable stay with friends any more as his mental health was deteriorating and they were unable to cope with him. It was later established that Mr A had become homeless as a result of a relationship breakdown and had also lost contact with his child.

Mr A had been to see his GP who had referred him to the Going Local, Social Prescribing Project, however, as yet he had not had a full assessment with the mental health team, was unmedicated and unsupported, although he advised that he was previously diagnosed with a personality disorder and was presenting with suicidal ideation. His grandmother could not accommodate Mr A as she was sole carer for elderly/ill husband and her mother.

An application for benefits was made as well as a number of referrals to supported accommodation. Mr A was housed within a month in supported accommodation, receiving support to enable him to engage with mental health services, with his benefits in place.

**Case B**

Ms B is in her 20s and attended Jobcentre Plus to make enquiries about benefits. The Work Coach established that she had support needs and circumstances that could lead to a housing/homelessness risk in the future. Ms B is also the sole carer for her two younger siblings following the imprisonment of her mother. She had been struggling to maintain studies and work and was in need of financial advice and support. Ms B was assisted with her income entitlements by the Work Coach and the Housing Support Advisor made referrals to and liaised with Social Services to connect her with appropriate support for her younger siblings.

**Case C**

Ms C is a lone parent with disabilities. Her teenage child also has health problems and they live in a two bed flat which is adapted to her needs. A Section 21 Notice was served by the private landlord who was selling the property. Ms C was not able to secure suitable alternative private sector accommodation as she did not have a guarantor and more critically, the type of property needed is not readily available. The Housing Solutions Officer negotiated with landlord for tenant to remain in occupation for an extended period to allow

time for the team to work with Ms C, to find alternative accommodation. Given her impending homelessness and the needs of both she and her child, her housing register banding was re-assessed and she was rehoused with a Registered Provider into two bed adapted ground floor flat.

#### **Case D**

Ms D is single and in her 80s. Ms D had lived in same private rented property for over 40 years. Following the death of her landlord, Ms D was served a Section 21 Notice by the new owner of the property, which was extremely distressing for her. The Housing Support Officer negotiated with landlord who agreed to work with the Council to source alternative accommodation, taking action himself to contact agents for suitable alternatives. Unfortunately these were not sustainable due to the rents being above Local housing allowance and Ms D's financial means. The Housing Solutions officer assisted Ms D to make a Housing Register application, and Ms D was awarded Band B. She was rehoused into sheltered housing near to where she has always lived. The new landlord also paid for the removals to get in her into her new home.

#### **Case E**

Ms E, is a lone parent with four children, she was living in a three bed private rented sector property and was served a Section 21 Notice served as the landlord wished to sell the property. Ms E is self employed and found a private rental property, however the cost was nearly £600 pcm above the local housing allowance. The Housing Solutions Officer worked with Ms E to examine her income and expenditure in order to assist in ensuring the long term sustainability of the property. With Ms E's permission, the adult children within the family were involved in this process and the adult sons signed agreements to make payments to top up rent. The Housing Solutions Officer also assisted Ms E to apply for a Discretionary Housing Payment of £1500 and Council provided interest free loan of £1500 in order to secure the property.



ADUR & WORTHING  
COUNCILS

Joint Overview and Scrutiny Committee:  
24 January 2019  
Agenda Item 8

Key Decision No

Ward Affected:

## **Review of Public Space Protection Orders**

### **Report by the Director for Communities**

#### **Executive Summary**

##### **1. Purpose**

- 1.1 The purpose of this report is to provide a review of the use and enforcement of the current Public Space Protection Orders.

##### **2. Recommendations**

###### 2.1 Recommendation One

The Committee is asked to note the contents of the report.

###### 2.2 Recommendation Two

PSPO monitoring be moved from a six-monthly to an annual basis.

##### **3. Context**

- 3.1 There are currently five public space protection orders in place; four in Worthing and one in Adur. Public Space Protection Orders allow for the restriction and/or prohibition of certain activities in specified locations. Breach of the conditions set out in an order can lead to a fixed penalty notice.

- 3.2 The Public Space Protection Orders for public place drinking, aggressive begging and unauthorised camping were implemented in August 2016. The Dog Control Orders were implemented in December 2016. The Anti Social Behaviour, Crime and Policing Act (2014) stipulates that the orders can be in force for a maximum of three years. The orders can be extended for a further three years if the local authority believes that this is necessary to prevent the recurrence of the anti social behaviour the order seeks to address.

## **4 Issues for consideration**

### **4.1 Enforcement of Public Space Protection Order 1: Public Place Drinking**

PSPO 1 allows an authorised officer to ask people to desist from drinking in a public place where the officer believes that it could lead to anti- social behaviour. The order does not prohibit public place drinking but offers a low level intervention to prevent nuisance and disorder. A breach of the order occurs if someone does not comply with the request to cease drinking. A breach can incur a Fixed Penalty Notice of £50.

Sussex Police continue to use this power as part of a suite of interventions to tackle public place drinking. Sussex Police do not collate data for the number of times the direction is issued and the individual complies. Inspector Lowe has recently reaffirmed his support for the use of this power and confirmed that it is used regularly as a low level intervention. There have been no Fixed Penalty Notices issued under this order in this reporting period.

### **4.2 Enforcement of Public Space Protection Order 2: Begging in Worthing Town Centre**

PSPO 2 was introduced to tackle aggressive begging in Worthing town centre. This was introduced due to a large number of complaints from the community and the local businesses, including begging around cash points and obstructing access to shops and businesses. It was not designed for and has never been used to target the homeless community. Since the last report, we have increased our outreach capacity and continue to prioritise advice and support for those experiencing financial hardship.

This power within this order is aimed at tackling the anti social behaviours that negatively impact on our communities. Where an individual is causing anti

social behaviour, a multi agency approach is taken and the appropriate intervention will be agreed.

In this reporting period, no Fixed Penalty Notices have been issued for begging. The order itself continues to provide a deterrent effect and an opportunity for engaging with people coming to attention in our community spaces.

#### **4.3 Enforcement of Public Space Protection Order 3; Unauthorised Camping**

The purpose of PSPO 3 is to enable the removal of temporary structures and associated paraphernalia from eight specified green spaces in Worthing and was implemented following reports of visitors to Worthing using these spaces as opposed to designated campsites. A breach of this order occurs if someone does not comply with a request to remove the structure.

There have been no Fixed Penalty Notices served for breach of PSPO 3 in this reporting period as individuals have either complied with a request to move or have been supported by our outreach workers to access services.

Our Parks and Foreshore officers continue to work closely with our outreach team and Turning Tides to ensure that anyone rough sleeping or believed to be vulnerable, is signposted to advice and support.

#### **4.4 Enforcement of Public Space Protection Orders for Dog Control-**

There are many aspects to exercising dog control in Adur and Worthing. From dealing with strays, responding to reports of excessive dog barking and animal welfare concerns. These are largely responses to individual pet owners.

In order to address generic dog control in public spaces, two dog control PSPOs were implemented in December 2016 ; one order in Adur and one in Worthing. These orders continue to be used as part of a suite of measures to ensure responsible pet ownership.

##### **Worthing PSPO:**

There have been two Fixed Penalty Notices issued for dog fouling between July 1st 2018 and January 1st 2019. The fines were paid in both cases.

##### **Adur PSPO:**

No Fixed Penalty Notices have been issued in Adur for the reporting period

July 1st 2018- January 1st 2019.

- 4.5** The current PSPO Dog Control Orders will expire in December 2019. Members will be consulted later in the year to consider the extension or amendment of these orders.

## **5. Engagement and Communication**

There is a continuous process of consultation and engagement with Sussex Police and Turning Tides, regarding the use and enforcement of the PSPOs. Regular multi agency meetings ensure that support and enforcement options are considered in a balanced way, on a case by case basis.

As referenced above, Inspector Lowe has confirmed police support for PSPO 1, Public Place Drinking in particular. Turning Tides have also stated that they are confident that the PSPO 2, Aggressive Begging is an effective engagement tool that provides an opportunity to affect change and encourage access to services.

Information is given to this Committee on a six-monthly basis to monitor the PSPOs across Adur and Worthing. Due to the length of time these have now been in place and officer capacity it would be helpful for this monitoring to be changed to an annual basis.

## **6. Financial Implications**

- 6.1 There are no unbudgeted financial implications arising from this report.

## **7. Legal Implications**

- 7.1 Under Section 111 of the Local Government Act 1972, the Council has the power to do anything that is calculated to facilitate, or which is conducive or incidental to, the discharge of any of their functions.
- 7.2 Section 3(1) of the Local Government Act 1999 (LGA 1999) contains a general duty on a best value authority to make arrangements to secure continuous improvement in the way in which its functions are exercised, having regard to a combination of economy, efficiency and effectiveness.

7.3 PSPOs must be lawfully implemented in line with legislation and with due consideration to Human Rights.

**Background Papers**

- Anti Social Behaviour, Crime and Policing Act Statutory Guidance

**Officer Contact Details:-**

Name Sophie Whitehouse

Role Early Help and Wellbeing Lead

Telephone 101 ext 581732

Email [sophie.whitehouse@adur-worthing.gov.uk](mailto:sophie.whitehouse@adur-worthing.gov.uk)

## **Sustainability & Risk Assessment**

### **1. Economic**

Ensuring that the appropriate tools and powers are used to keep communities

safe, contributes to thriving towns that are attractive to businesses and Individuals.

### **2. Social**

#### **2.1 Social Value**

Monitoring the use of PSPOs ensures that Adur and Worthing Councils are using all available resources to increase safety for all members of the Community and ensure that those who are more vulnerable are identified and supported to access help.

#### **2.2 Equality Issues**

An equalities impact assessment was conducted during the consultation for the orders. Consultation with partners

#### **2.3 Community Safety Issues (Section 17)**

- Use of Public Space Protection Orders contribute to the reduction of crime and disorder in Adur and Worthing.

#### **2.4 Human Rights Issues**

- Continued scrutiny of the use of Public Space Protection Orders will ensure adherence to the Human Rights Act

### **3. Environmental**

None identified

### **4. Governance**

- The use of Public Protection Orders supports the priorities of Adur and Worthing Councils as set out in Platforms for our Places.



ADUR & WORTHING  
COUNCILS

Joint Overview and Scrutiny Committee  
24 January 2019  
Agenda Item 9

Key Decision [No]

Ward(s) Affected: N/A

## **Joint Overview and Scrutiny Committee Work Programme 2018/19**

### **Report by the Director for Digital and Resources**

#### **Executive Summary**

##### **1. Purpose**

1.1 This report outlines the Work Programme of the Committee for the remainder of the 2018/19 Municipal year.

##### **2. Recommendations**

**2.1 That the progress in implementing the Work Programme for 2018/19 be noted.**

##### **3. Context**

3.1 The current Joint Overview and Scrutiny Committee (JOSC) Work Programme is reviewed by the Committee at each meeting.

3.2 The Work Programme for 2018/19 was previously reviewed by the Committee at its meeting on 29 November 2018.

#### **4. Issues for consideration**

- 4.1 The Committee will receive regular update reports on the implementation of the Work Programme at each meeting. A copy of the current 2018/19 Work Programme is attached as Appendix A to this report for reference and this includes details of the changes made to the Work Programme since it was agreed in July 2018.
- 4.2 During the Municipal Year, items may be added to the JOSC Work Programme, where appropriate. Requests for additional matters to be included in the Work Programme can be submitted on line via the Scrutiny review request form on the Councils' website at <https://www.adur-worthing.gov.uk/about-the-councils/scrutiny/#are-you-concerned-about-local-issues>
- These requests are then initially considered by the Joint Chairpersons in accordance with the following criteria set out in the Procedure Rules:-
- (a) The Councils' Strategic objectives;
  - (b) The ability of the Committee to have influence and/or add value on the subject;
  - (c) The PAPER criteria; Public Interest (P), Ability to Change (A), Performance (P), Extent (E) and Replication (R)
- 4.3 In accordance with the Joint Overview and Scrutiny Procedure Rules there is a requirement for both Councils to review the changes to the Work Programme mid term.
- 4.4 Since the last meeting of the Committee a further scrutiny request has been received for a review of the Council's recycling strategy to be added to the Work Programme which has been received from a Member of the Committee. The detail is set out in Appendix B to this report. An assessment of the request has been undertaken and the issues discussed with the Chairmen and Councillor Bickers and their recommendation is included with the details of the request at Appendix B.

#### **5. Engagement and Communication**

- 5.1 The JOSC Chairmen and Vice-Chairmen have been consulted on the proposals contained in this report.

#### **6. Legal Implications**

- 6.1 Under Section 111 of the Local Government Act 1972, the Councils have the

power to do anything to facilitate or which is conducive or incidental to the discharge of any of their functions.

- 6.2 Section 1 of the Localism Act 2011 provides a Local Authority to do anything that individuals generally may do (subject to any current restrictions or limitations prescribed in existing legislation).
- 6.3 Section 3(1) of the Local Government Act 1999 (LGA 1999) contains a general duty on a best value authority to make arrangements to secure continuous improvement in the way in which its functions are exercised, having regard to a combination of economy, efficiency and effectiveness.
- 6.4 Paragraph 9.2 of the current Joint Overview and Scrutiny Procedure Rules, which form part of the Councils' Constitutions and are binding on all Members, states that the Work Programme will be approved by both Councils. A report must be taken to both Councils on an annual basis seeking both Councils' approval of the Joint Overview and Scrutiny Committee work programme for the forthcoming year and any changes to the Work Programme should be submitted to the Councils approximately mid year for noting.

## **7. Financial Implications**

- 7.1 There are no direct financial implications to consider within this report.

## **Background Papers**

Joint Overview and Scrutiny Procedure Rules

### **Officer Contact Details:-**

Mark Lowe  
Scrutiny and Risk Officer  
Town Hall,  
Worthing,  
West Sussex  
BN11 1HA  
Tel: 01903 221009  
mark.lowe@adur-worthing.gov.uk

## **Sustainability & Risk Assessment**

### **1. Economic**

Some of the issues scrutinised as part of the Work Programme could impact on the development of our places or the economic participation of our communities if implemented.

### **2. Social**

#### **2.1 Social Value**

Some of the issues to be scrutinised as part of the Work Programme will have an impact on the communities.

#### **2.2 Equality Issues**

Matter considered and no direct issues identified.

#### **2.3 Community Safety Issues (Section 17)**

At the February 2019 meeting the Police and Crime Commissioner will address the Committee on issues within her areas of responsibility. As part of the October 2018 meeting, the Chairman of the Adur and Worthing Safer Communities Partnership addressed the Committee on the work of the Partnership.

#### **2.4 Human Rights Issues**

Matter considered and no issues identified.

### **3. Environmental**

Matter considered and no direct issues identified.

### **4. Governance**

Matter considered and no direct issues identified.

## APPENDIX A

### Joint Overview and Scrutiny Committee Work Programme 2018/19

<u>Date of meeting</u>	<u>Items for discussion</u>	<u>Report Author</u>	<u>Executive Members to be invited</u>	<u>Change to original Work Programme?</u>
21 June 2018	Annual JOSC report for 2017/18	Joint Chairmen of JOSC	N/A	No
	Air Quality - Response from West Sussex Director of Public Health	Director for Digital and Resources	N/A	No
26 July 2018	Attendance by Southern Water to speak about investment works to improve bathing water quality in Worthing in particular and across Adur & Worthing more broadly. This will include an update on investment works at the East Worthing works, plus a brief on proposed investment plans for the area for 2020 and beyond. This follows the sewage spill incident in July 2017	N/A	Adur Executive Member for the Environment, Worthing Executive Member for Regeneration.	No
	Review of the Public Space Protection Orders (PSPO's) - Bi-annual update	Director for Communities	Executive Members for Environment & Wellbeing	No
	Effectiveness of parking and road traffic enforcement policy in Adur and Worthing	Director for Digital & Resources/Head of Customer & Digital	Executive Members for Environment	No
	Joint Revenue	Director for Digital &	Executive Members for	No

	<p>Outturn report 2017/18</p> <p>Outline Budget Strategy 2019/20</p> <p>Report from the JOSC Consultations review Working Group</p> <p>Report on possible dog fouling and litter enforcement scheme</p>	<p>Resources/Chief Financial Officer</p> <p>Director for Digital &amp; Resources/Chief Financial Officer</p> <p>Chairman of the Working Group</p> <p>Director for Communities</p>	<p>Resources</p> <p>II</p> <p>N/A</p> <p>Executive Members for Wellbeing</p>	<p>No</p> <p>Yes. Moved from 21 June 2018 meeting date.</p> <p>New item added following public scrutiny request.</p>
20 September 2018	<p>Review of the Progress in delivering the activities in Platforms for our Places - Questioning Chief Executive</p> <p>Annual interviews with Council Leaders</p> <p>Progress report on the implementation of the outcomes from the Youth Engagement scrutiny report</p>	<p>Chief Executive</p> <p>Director for Digital &amp; Resources</p> <p>Director for Communities/Head of Wellbeing</p>	<p>Adur &amp; Worthing Executive Members</p> <p>Leaders</p> <p>Executive Members for Wellbeing</p>	<p>No</p> <p>No</p> <p>No</p>
18 October 2018	<p>Crime and Disorder scrutiny themed session - Interview with Chairman of Safer Communities Partnership</p> <p>Health Scrutiny themed session - Interview with Chairman of the West Sussex Health and Adult Social Care Committee (HASC) on the work of the Committee and the impact on Adur and Worthing</p>		<p>Executive Members for Wellbeing</p> <p>Executive Members for Wellbeing</p>	<p>No</p> <p>No</p>

29 November 2018	<p>Adur, Worthing and Joint Outline 5 year forecast and savings proposals - Executive Member interviews.</p> <p>Review of Consultations - Response from the Joint Strategic Committee</p> <p>Report on the review of the potential loss of public car parking spaces in Worthing given the closure of Teville Gate and future development planned at Grafton Car Park.</p>	<p>Director for Digital &amp; Resources/Chief Financial Officer</p> <p>N/A</p> <p>Director for the Economy</p>	<p>Adur and Worthing Executive Members</p> <p>N/A</p> <p>Worthing Executive Member for Regeneration and Worthing Leader.</p>	<p>No</p> <p>Yes. New item added for consideration of the response from the Joint Strategic Committee.</p> <p>Yes. Item has been on the pending list for a while awaiting the report to the Joint Strategic Committee which reported on 6 November.</p>
24 January 2019	<p>Review of the Public Space Protection Orders (PSPO's) - Bi-annual update.</p> <p>Worthing Budget Estimates 18/19 and setting of 2018/19 Council Tax</p> <p>Progress report on the work of Officers to deal with Housing issues</p>	<p>Director for Communities</p> <p>Director for Digital &amp; Resources/Chief Financial Officer</p> <p>Director for Communities/Head of Housing</p>	<p>Executive Members for Environment &amp; Wellbeing</p> <p>Worthing Executives</p> <p>Executive Members for Customer Services</p>	<p>No</p> <p>Yes. Now only Worthing Budget scrutiny. Adur Council in July 2018 agreed to remove the Adur Budget scrutiny from the Work Programme.</p> <p>No.</p>
7 February 2019 <b>(New meeting date)</b>	<p>Interview with Police and Crime Commissioner</p>	<p>Director for Digital &amp; Resources</p>	<p>Executive Members for Wellbeing</p>	<p>Yes. Item added at the request of JOSOC.</p>
21 March 2019	<p>Review of the Progress in delivering the activities in Platforms for our Places - Questioning Chief Executive</p>	<p>Chief Executive Director for Digital &amp; Resources</p>	<p>Adur and Worthing Executives</p>	<p>No.</p>

	<p>Leader interviews</p> <p>Review of the Dog Warden service - Littering and Dog fouling issues.</p> <p>West Sussex Air quality Strategy</p> <p>Report from the JOSC Effectiveness of OSC's Working Group</p> <p>Report from Working Group to review transport strategy issues for Adur and Worthing</p> <p>Annual Work Programme setting 2019/20</p>	<p>Director for Digital &amp; Resources</p> <p>Director for Communities/Head of Wellbeing</p> <p>Director for Communities/ West Sussex County Council</p> <p>Chairman of the Working Group</p> <p>Chairman of the Working Group</p> <p>Director for Digital and Resources</p>	<p>Leaders</p> <p>Executive Members for Wellbeing</p> <p>Executive Members for Wellbeing</p> <p>N/A</p> <p>N/A</p> <p>N/A</p>	<p>No.</p> <p>Yes. Item added at the request of JOSC in connection with the public scrutiny request.</p> <p>Yes. Item added at the request of JOSC.</p> <p>Yes. Item moved back from 21 June.</p> <p>No</p> <p>No.</p>
Date to be confirmed	<p>Major Projects being undertaken in partnership with West Sussex County Council - Update</p> <p>Report from the JOSC Working Group on Night Time economy</p> <p>Presentation from Southern Water on bathing water quality issues (Early part of 2020)</p> <p>Report from the Working Group on the review of the procedures for dealing with traveller incursions in Adur and Worthing and use of the transit site</p>	<p>Director for the Economy</p> <p>Chairman of the Working Group</p> <p>N/A</p> <p>Chairman of the Working Group</p>	<p>Executive Members for Regeneration and relevant West Sussex County Council Cabinet Members</p> <p>N/A</p> <p>N/A</p> <p>Relevant Executive Members</p>	<p>No</p> <p>Yes. Item added to the Work Programme at the request of JOSC.</p> <p>No</p> <p>Yes. Item added to Work Programme following a scrutiny request received from a Councillor.</p>

	Review of Corporate Assets	Head of Major Projects & Investment/Director for Economy	Relevant Executive Members	Yes.
--	----------------------------	--	----------------------------	------

**Note** - A progress report on the delivery of the work contained in the Work Programme will be presented to each meeting.

All timings are provisional and subject to change in agreement with the Joint Chairmen and the Committee.

## **APPENDIX B**

### **Scrutiny request**

**Issue** - Bearing in mind the Council's recycling target of 50% by 2020 I would like to review the Council's recycling strategy. This is with particular reference to the change from weekly to alternate week collections of refuse. The prediction is that the change will increase recycling from 36% to 43%. This leaves a shortfall of 7%. I believe it would be useful for JOSC to review the plans to meet this shortfall and make recommendations.

**Request from** - Councillor Andy McGregor

**Public interest** - 1. Recycling is of growing interest to the public.  
2. Failure to meet the recycling target has financial implications which would impact on Council budgets and could result in an increase in Council Tax.

**Score = High**

**Ability to change** - The Council can learn from the experience of other Councils which have better recycling levels. The Council have the powers to make any changes made by other Councils. It is realistic that scrutinising the experience of other Councils could bring about change in our own Councils.

**Score = High**

**Performance** - Recycling within Adur and Worthing has stalled at 36%. The proposal to move to alternate week collections is predicted to bring this up to 43%. This falls short of the target of 50%.

**Score = High**

**Extent** - Recycling is a very big environmental issue. Furthermore, there are financial implications which could affect every home in Adur and Worthing as failure to meet the recycling target could impact on the Council Tax bill.

**Score = High**

**Replication** - I am not aware that this issue is being considered elsewhere.

**Score = High**

**Expected Outcomes** - I hope that JOSC will recommend that a Working Group is formed to consider this matter. I hope that Working Group will act quickly to investigate what can be done to further improve recycling rates to meet, hopefully exceed, the 2020 recycling target of 50%.

**Does the proposed review link with the Council strategic**

**objectives or does the Joint Overview and Scrutiny Committee have the ability to influence and/or add value on the subject?**

Platform 3 - Stewarding our Natural Resources

Commitment 3.3 - Reduce waste and support the circular economy, partnering with communities and businesses.

Activities and Projects - 3.3.1 - Develop mechanisms to improve measurement and incentivisation of recycling and circular use of waste resources within Inter Authority Waste Group and Department for Community and Local Government.

3.3.2 - Using learning from our Findon Valley and Sompting Big Local projects to engage with our communities to promote and support to improve recycling rates in line with Government Targets.

**How could this review be undertaken?** JOSC Working Group

**Recommendations from Joint Overview and Scrutiny Committee Chairmen/Vice-Chairmen:-**

That the Scrutiny request be agreed and added to the JOSC Work Programme.





Key Decision [No]

Ward(s) Affected:All

## BUDGET ESTIMATES 2019/20 AND SETTING OF 2019/20 COUNCIL TAX

### Report by the Director for Digital & Resources

#### Executive Summary

#### 1. Purpose

1.1 This report is the final budget report of the year, the culmination of the annual budgeting exercise, and asks members to consider:

- The final revenue estimates for 2019/20 including any adjustments arising from settlement;
- An updated outline 5-year forecast; and
- The provisional level of Council Tax for 2019/20, prior to its submission to the Council for approval on the 26<sup>th</sup> February 2019. This will be subject to any proposals to change the draft revenue budget following the consideration of the budget by the Executive.

1.2 The report outlines the medium term financial challenge through to 2023/24, and sets out performance in the key strategic areas of commercialisation, digital transformation and strategic property investment. The current budget strategy is having a significant effect on how the Councils will be funded in the future with increasing income generated from commercial income and rents. However the challenge still remains significant for 2020/21, with the earlier identification of initiatives to bridge the emerging budget gap a priority.

1.3 These budgets reflect the Councils' ambitions set out in *Platforms of our Places*, and agreed savings proposals contributing to the financial sustainability of the Councils. The report also updates members about the impact of the draft 2019/20 settlement.

1.4 The major points raised within the report include:

- A full update on the impact of settlement. The Council should prepare itself for a continuation of the reduction in Government resources for 2020/21 and beyond (see section 4.2) ;
  - Highlights the proposed funding to support initiatives to support the Councils' ambitions set out in *Platforms for our Places*.
  - The impact of recent County Council decisions upon the Council;
  - The Executive will need to consider whether to increase Council Tax by maximum level possible 3% or by a lower amount (paragraph 5.11);
- 1.5 The budget is analysed by Executive Member portfolio. In addition, the draft estimates for 2019/20 have been prepared, as always, in accordance with the requirements of the Service Reporting Code of Practice for Local Authorities (except in relation to pension costs adjustments that do not impact either on the Budget Requirement or the Council Tax Requirement).
- 1.6 The Police and Crime Commissioner has consulted on an increase to the Council Tax for 2019/20 of £12.00 or 7.23%. The proposed 2019/20 budget is due to be considered by the Sussex Police and Crime Panel (PCP) on 1st February 2019. If the proposals are vetoed by the PCP, revised proposals will be considered by the Panel on the 18<sup>th</sup> February 2019 at which point the Commissioner will be in a position to confirm the Council Tax for 2019/20 just in time for Council on the 26<sup>th</sup> February 2019.
- 1.7 The draft Local Government Settlement allow Councils to increase core Council Tax by up to 3% which is in addition to the 3% Council Tax increase permitted specifically to support adult social care services. Therefore a maximum Council Tax increase of 6% for Councils with social care responsibilities is allowed.
- 1.8 The precept for West Sussex County Council has not yet been finalised and will not be confirmed until 15<sup>th</sup> February 2019. The formal detailed resolution setting the overall Council Tax for next year will be presented direct to the Council Meeting on 26<sup>th</sup> February 2019.
- 1.9 The following appendices have been attached to this report:
- (i) **Appendix 1** 5 year forecast for Worthing Borough Council
  - (ii) **Appendix 2** Estimated Reserves

(iii) **Appendix 3** Council Tax base for 2019/20

(iv) **Appendix 4** Summary of Executive Member Portfolio budgets for 2019/20

1.10 Due to the timing of the Joint Overview and Scrutiny Committee, there may be some minor alterations to the report prior to considerations by Joint Strategic Committee in February. The Executive will consider any proposals to invest in services at this meeting.

## **2. Recommendations**

2.1 The Joint Overview and Scrutiny Committee is asked to consider the report and make any comments on the budget proposals for Worthing Borough Council (including the proposals for Council Tax) to the Worthing Executive.

## **3. INTRODUCTION**

3.1 The Joint Strategic Committee considered the 'Achieving Financial Sustainability - Budget Strategy for 2109/20 and beyond' on 10<sup>th</sup> July 2018. This report outlined the financial context, the key budget pressures and the budget strategy for Adur and Worthing Councils. The report built on the strategy first proposed in 2015/16 whose strategic aim was to ensure that the Councils would become community funded by 2020 reliant, by then, only on income from trading and commercial activities, council tax and business rates.

3.2 To address the known pressures and to realise its ambitions set out in *Platforms for our Places*, the Councils have set-up several strategic programmes delivering new income and savings for the next 5 years:

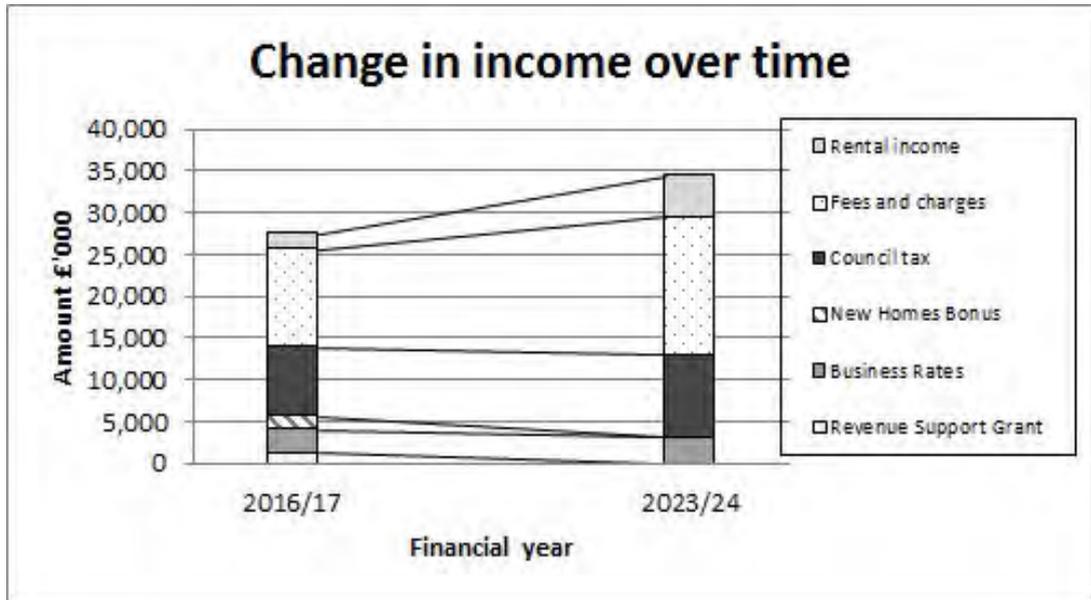
- The Major Projects programme will lead on delivering regeneration projects to increase employment space and additional housing;
- The Service Redesign programme leads on the delivery of the Digital Strategy and ensure that the benefits are realised from this programme of work.

- The Strategic Asset Management programme will lead on delivering the income growth associated with the Strategic Property Investment Fund; and
- The Commercial programme develops initiatives to promote income growth from commercial services and seeks to improve the customer experience.

For 2019/20 the Service Redesign programme, the Commercial programme and the Strategic Asset Management programme were set explicit targets as part of the budget strategy.

3.3 The successful delivery of our strategy fundamentally changes how the Council is funded while pursuing transformational approaches to how we deliver services and work with our partners. The Council is moving increasingly away from government funding towards funding from the local community via Council Tax and Business Rates, and will become increasingly reliant on income from commercial activities over time.

Total budgeted income	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Revenue	1,354	553	8	0	0	0	0	0
Support and other grants								
New Homes Bonus	1,599	1,388	1,221	1,042	524	290	68	0
Business Rates	2,809	3,020	3,359	3,516	3,001	3,061	3,121	3,179
Council Tax	8,277	8,507	8,929	9,075	9,303	9,527	9,756	9,991
Income from taxation	14,039	13,468	13,517	13,633	12,828	12,878	12,945	13,170
Fees and charges	11,672	12,307	12,806	13,529	14,230	14,945	15,674	16,417
Commercial rent income	1,928	2,861	3,766	3,991	4,321	4,557	4,798	5,044
Income from commercial activity	13,600	15,168	16,572	17,520	18,551	19,502	20,472	21,461
Total income excluding specific grants	27,639	28,636	30,089	31,153	31,379	32,380	33,417	34,631



3.4 The subsequent report to the Joint Strategic Committee, on 4th December 2018 updated Members as to the latest budgetary information and the forecast shortfall was revised as follows:

Worthing Borough Council	2019/20	2020/21	2021/22	2022/23	2023/24
	£'000	£'000	£'000	£'000	£'000
Overall shortfall – July forecast	1,159	2,931	3,946	4,894	5,518
Overall shortfall – December forecast (including net approved growth)	1,353	3,651	4,800	5,796	6,418
Increase / (Decrease) in shortfall	194	720	854	902	900
Overall shortfall – December forecast	1,353	3,651	4,800	5,796	6,418
Savings identified in December 2018 report	-1,373	-1,824	-1,824	-1,824	-1,824
Revised budget shortfall/Surplus(-) as at December 2018	-20	1,872	2,976	3,972	4,594

3.5 The 2019/20 savings proposals identified within the report amounted to £1,373,000.

3.6 Since the meeting in December, the Worthing Borough Council budget has been finalised and the last adjustments have been included subject to the final considerations about the level of Council Tax and any proposals to reinvest back into services. Overall, therefore, the current financial position of the Council for 2019/20 can be summarised as:

	£'000
Original shortfall as identified in July 2018	1,159
Summary of changes identified in December 2018:	
(a) Improvements to the income from Council Tax	-6
(b) Further increase to cost of the homelessness service	270
(c) Improvement in Government Grants largely as a result of increased retained business rate income	-219
(d) Contingency sum for further increases to the cost of temporary and emergency accommodation	175
(e) Net committed growth items identified by budget holders and other adjustments	144
(f) Removal of contingency budgets	-170
Budget shortfall as at 4 <sup>th</sup> December 2018	<u>1,353</u>
Settlement	
Impact of provisional New Homes Bonus allocation	3
Distribution of surplus business rates held nationally	-41
Adjustment for increase to business rate multiplier	18
Adjustment for final items identified	
Impact of County Council budget decisions	35
Revised budget shortfall	<u>1,368</u>
Less: Net savings agreed in December	-1,373
Budget surplus based on a 2% Council Tax increase (before any further action is agreed)	<u>(5)</u>

## 4. THE BUDGET STATEMENT 2018 AND 2019/20 LOCAL GOVERNMENT FINANCE SETTLEMENT

### 4.1 Budget Statement 2018

4.1.1 The Chancellor Philip Hammond delivered the 2018 Budget Statement on 29th October 2018. Overall the public sector forecasts for the 2019 Spending Review are better than previously expected, and local government should gain from this improvement.

4.1.2 The budget contained a key political message which was that this Budget heralded “the end to austerity”. In future, the Government intends not to cut public spending just to balance the budget. There is an expectation across the sector that public spending will stop falling in real terms and start to increase in line with growth in the economy. This is, of course, predicated on the improved fiscal forecasts contained within the budget: a recession or unexpected external shock to the economy could derail these plans.

4.1.3 However, much of the increase to public sector spending will be allocated to the NHS. Earlier this year the Prime Minister announced an improved 5-year settlement for the NHS covering the period 2019/20 to 2023/24. By 2023/24 spending on the NHS will be £20.5bn higher in real terms.

4.1.4 Nevertheless Local Government is now emerging as one of the priorities. For the first time local Government was given a prominent role in the Budget. In his speech the Chancellor states that :

*‘Local government has made a significant contribution to repairing the public finances and this Budget ensures local councils have more resources to deliver high quality public services.*

*We are giving councils greater control over the money they raise through the Adult Social Care precept, through our plans for increased business rate retention from 2020, and by removing the Housing Revenue Account cap so that councils can help to build the homes this country needs.’*

4.1.5 New funding was announced for the following services:

- £650m additional grant funding for adult social care in 2019-20,
- £45m for Disabled Facilities Grant in 2018-19,
- £84m was made available to 20 authorities over 5 years to improve children’s social care programmes.

- £450m in 2018-19 for potholes that will be allocated to highways authorities.

Longer term decisions on overall local government funding will be made in the 2019 Spending Review. The amount of funding that the Council will eventually benefit from will also depend on the Fairer Funding Review.

4.1.6 In addition to the changes to Local Government Funding, the Chancellor also announced changes to the Business Rate Relief Scheme.

- Reduce business rates by one-third for retail properties with a rateable value below £51,000 for two years from April 2019 subject to state aid limits;
- The £1,500 local newspaper discount will continue for another year;
- Local authorities will be able to award mandatory relief to public lavatories whether publicly or privately owned from 2020/21 onwards, previously local authorities did not qualify for this benefit.

Whilst these will not have a direct financial impact on the Council as they will be fully funded by the government, they will benefit local businesses.

#### 4.2 **2019/20 Local Government Finance Settlement**

4.2.1 The provisional Local Government Settlement was announced on 13th December 2018 by the Secretary of State. Consultation on the provisional settlement will close on the 10th January 2019.

4.2.2 Settlement confirmed much of what was contained in the Technical Consultation that was published in July 2018, namely:

- ***Four year settlement***

The four year settlement remains unchanged. As expected the Council will receive no Revenue Support Grant in 2019/20. Since 2015/16 the Council has seen Revenue Support Grant fall by over £2m.

	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21
	£'000	£'000	£'000	£'000	£'000	£'000
Draft settlement	2,043	1,194	453	8	0	0
Decrease year on year (£)		849	741	445	8	0
Decrease year on year (%)		41.56%	62.06%	98.23%	100.00%	

- **Council Tax referendum thresholds**

The council Tax referendum threshold for District Councils was confirmed as the higher of 3% or £5.00 for a Band D property. For Worthing Borough Council, the Council can increase council tax by up to 3%.

The current 5-year forecast assumes an increase of 2%. An additional increase would enable the Council to balance the budget and reinvest a minor amount back into priority services.

The options for the Council Tax increases are discussed in detail later in the report.

- **Negative Revenue Support Grant (RSG)**

Negative RSG, which was an adjustment to reduce the amount of business rates income retained locally, has been removed with the cost funded by the Government. The Council had expected this to be the case following the Technical Consultation earlier in the year.

For Worthing Borough Council, the proposed adjustment to the Tariff would have been £489,700. Although due to the impact of the levy calculation the financial impact was reduced to £244,850 as follows:

	2019/20	
	Without negative RSG	Including negative RSG
Council share of business rates and S31 grants	14,147,450	14,147,450
Less: Tariff	-10,056,800	-10,546,500
	4,090,650	3,600,950
Less: Baseline Funding	-2,649,390	-2,649,390
Additional business rates	1,441,260	951,560
Less: 50% Levy	-720,630	-475,780
Additional retained rates	720,630	475,780
Reduction due to negative subsidy		244,850

- **New Homes Bonus**

The baseline for the payment of New Homes Bonus (NHB) remains at 0.4%. The threshold means that NHB payments will only be made on an increase in the council tax base that exceeds 0.4%. The Council receives largely the same amount of NHB as assumed in December, although the final number of affordable homes delivered is marginally lower than expected leading to a minor reduction of £2,000 in the amount of grant to be paid.

Overall the Council is expected to receive the following amounts in NHB over the next few years.

	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24
	£'000	£'000	£'000	£'000	£'000	£'000
Current assumption	1,221	1,044	526	292	70	0
Draft settlement						
Historic allocations	1,221	974	456	222	0	0
2018/19 allocation		68	68	68	68	0
Total New Homes Bonus	1,221	1,042	524	290	68	0
Increase / decrease (-) in grant from previous assumptions		2	2	2	2	0

The New Homes Bonus has been an important source of funding. However, the future of the scheme after next year remain very uncertain. The provisional 2019/20 allocation for this council is £1,042,234.

#### 4.2.3 Levy Account Adjustment

In addition, to the changes trailed in the Summer, the Government announced that it would distribute surplus business rates held in the Levy Account in 2018-19. Worthing Borough Council expects to receive £40,650.

#### 4.2.4 **75% business rate pilots**

The number of pilots announced as part of settlement were higher than expected increasing from 10 to 15.

West Sussex has been successful in its bid to be one of the pilot areas. Whilst this does not benefit the council directly, the additional sums (circa £18m) held in the County area will be invested into initiatives to support the local economies.

#### 4.2.5 **Changes to local government funding in 2020/21 and beyond:**

As part of settlement, two consultations were announced on details pertaining to the Fairer Funding Review and the new Business Rate Retention Scheme:

##### **i) Fair funding review consultation - Review of local authorities' relative needs and resources**

As members are aware, the Government is undertaking a Fair Funding Review, to thoroughly consider how to introduce a more up-to-date, more transparent and fairer needs assessment formula.

The review is looking at all the services provided by local government and will determine the starting point for local authorities under the new business rate retention scheme which is due to be introduced across the Country by 2020/21.

Consequently this review will not only influence the level of Revenue Support Grant received by each Council but also the amount of business rates each Council will be able to retain.

The consultation announced as part of settlement seeks views on the approach to measuring the relative needs and resources of local authorities, which will determine new baseline funding allocations for local authorities in England in 2020-21.

This consultation:

- proposes to simplify the assessment of local authorities' relative needs;
- considers the type of adjustment that will be made to an authority's relative needs assessment to take account of the relative resources available to them to fund local services;
- proposes a set of principles that will be used to design potential transitional arrangements and examines how the baseline for the purposes of transition should be established.

As part of settlement, the Government announced a further technical consultation on the Fair Funding Review (FFR).

## **ii) Reform of the Business Rate Retention Scheme**

The Secretary of State has previously announced that the local share in the Business Rate Retention Scheme (BRRS) will increase from 50% (40% to the District Councils and 10% to the County Councils) to 75% in 2020-21. The increase in local share will be fiscally neutral and will be matched by transfers of Revenue Support Grant, public health grant and other grants.

As part of settlement, a further consultation on the new Business Rate Retention Scheme was announced. This consultation seeks views on proposals for sharing risk and reward, managing volatility in income and setting up the reformed business rates retention system.

The reform of the business rates retention system sits alongside wider changes to the local government finance system which the government aims to introduce in 2020.

4.2.6 The consultations will close on the 21st February 2019 and the Council will consider and respond to the documents with a response being prepared in consultation with the Executive Member of Resources.

### **4.2.7 Summary of 2019/20 Local Government Settlement**

In overall terms, the 2019/20 settlement revealed that District and Borough Councils received an overall cut in government funding of 12.09%. For districts, this is significantly more than last year's drop of 7.10%.

## YEAR-ON-YEAR CHANGE FOR THE 2019/20 SETTLEMENT

Class of Local Authority	2017-18 Adjusted Settlement Funding Assessment	2018-19 Settlement Funding Assessment	Overall Reduction in funding
	£million	£million	%
England	15,536.04	14,499.70	-6.67%
London Area			
London Boroughs	2,896.82	2,717.73	-6.18%
GLA	1,174.06	1,198.63	2.09%
Metropolitan Areas			
Metropolitan Districts	4,078.64	3,842.54	-5.79%
Metropolitan Fire Authorities	222.26	219.17	-1.39%
Shire Areas			
Shire unitaries with fire	261.59	241.24	-7.78%
Shire unitaries without fire	2,843.64	2,626.26	-7.64%
Shire counties with fire	1,285.88	1,157.38	-9.99%
Shire counties without fire	1,834.91	1,638.18	-10.72%
Shire districts	602.95	530.06	-12.09%
Shire fire authorities	332.00	325.23	-2.04%

4.2.8 Members should be aware that the settlement figures quoted above are provisional only. The consultation period ended on 10th January 2019 with final settlement expected in February.

4.2.9 There were few significant changes at this late stage in previous years. If there are any significant changes arising from the final information members will be briefed before Council.

### 4.3 **Update on current Business Rate Retention Scheme**

4.3.1 The business rate retention scheme has now been in place for several years. There are two key features which members are reminded of:

- 1) There is a 'safety net' in place for any Council whose actual business rates income falls short of the target income for business rates. The safety net arrangements will be of 7.5% of Baseline Funding which is equivalent to a maximum fall in income below the baseline funding level of £198,700.
- 2) A 'levy' is in place for any Council whose business rates exceed the target set. The levy will mean that the Council can keep 50p of every additional £1 generated over its share of the business rate target.

For each additional £100,000 raised the Council will keep the following amounts:

	Share of additional income	Additional Levy paid to Pool*	Kept locally
	£'000	£'000	£'000
HM Treasury	50		
County Council	10	5	5
Borough Council	40	20	20
	100	25	25

\* Any levy is now retained by the business rate pool rather than paid over to the Treasury.

4.3.2 The forecast for 2019/20 is currently being finalised. The 2019/20 NNDR return which underpins this forecast is due to be submitted by the 31st January 2019 and any substantial changes resulting from the final assessment of the business rate income will be managed through the business rate smoothing reserve which has been set up for this purpose.

4.3.3 Looking further ahead, the generation of additional business rates is one of the solutions to the Council's ongoing financial pressures especially in light of the Government's commitment to return all of business rates to Local Government. Members will be aware that there are several schemes progressing within the Council which will create employment space. Examples include: The Aquarena site, Union Place and Teville Gate.

#### 4.3.4 **75% Business Rate pilot**

The Council is now participating in a new County based business rates pool as part of the national pilot of the proposed business rate retention scheme. Participating in the pilot will enable the participating Councils to retain any 'levy' paid which will be set aside to fund initiatives within the County area to support economic growth, principally through the delivery of enhanced digital infrastructure. The equates to an estimated additional business rate income of over £18m retained locally in 2019/20 to benefit the residents of West Sussex.

However, as a result of becoming part of the pilot, the safety net is now calculated on the entire pool. The safety net calculation is based on 5% of the overall pool baseline of £96.2m which means that the maximum loss of income before the safety net would be triggered is £4.8m. To manage this risk, the contingency available from the current pool (Adur, Arun, Chichester, Worthing and West Sussex County Council) of £2m will be transferred into the new pool and additional contingency sums from the £18m gain will be set aside.

#### 4.3.5 Finally, it should be appreciated that there are a number of risks associated with the business rate forecast:

- It is difficult to establish the number of appeals which are likely to come forward. There is no time limit on when an appeal might be lodged. However to date far fewer appeals have been received following the 2017 revaluation following the introduction of the new 'Check, Challenge, and Appeal' process by the VOA.
- The Councils have received mandatory rate relief claims from the local NHS trusts. Whilst the Council believes the trusts are not eligible for such financial support, until the legal position is clarified, there is a risk that the Council could lose 80% of its income from the NHS Trust sites. This is the subject of a national legal challenge. However the Council is fully providing for this additional relief within the accounts.
- Major redevelopments will temporarily reduce business rate income whilst the site is being redeveloped.
- Conversion of office blocks and retail space into accommodation will result in a permanent loss of income however, this will be mitigated to

some extent by the additional Council Tax generated once the conversion is completed.

4.3.6 Consequently there could be significant swings in the amount of business rate income in any one year. However, any shortfall in income will be recovered in the following financial year. The Council will fully provide for any known backdated business rates appeals at the 2018/19 year end. To help mitigate these risks the Council has created a Business Rate smoothing reserve.

#### 4.4 **Long term implications of current government policy**

4.4.1 The financing of local government has continued to change. We are moving from a grant based on need (Revenue Support Grant) to funding based on on the delivery of homes (Council Tax) and the creation of employment space (Business Rate Retention Scheme).

The income from Council Tax forms an increasingly significant proportion of the Council's overall taxation income over the next 5 years and the decision regarding the annual increase has a greater strategic importance for both the current year and future years as well.

#### **Breakdown of taxation income to the Council:**

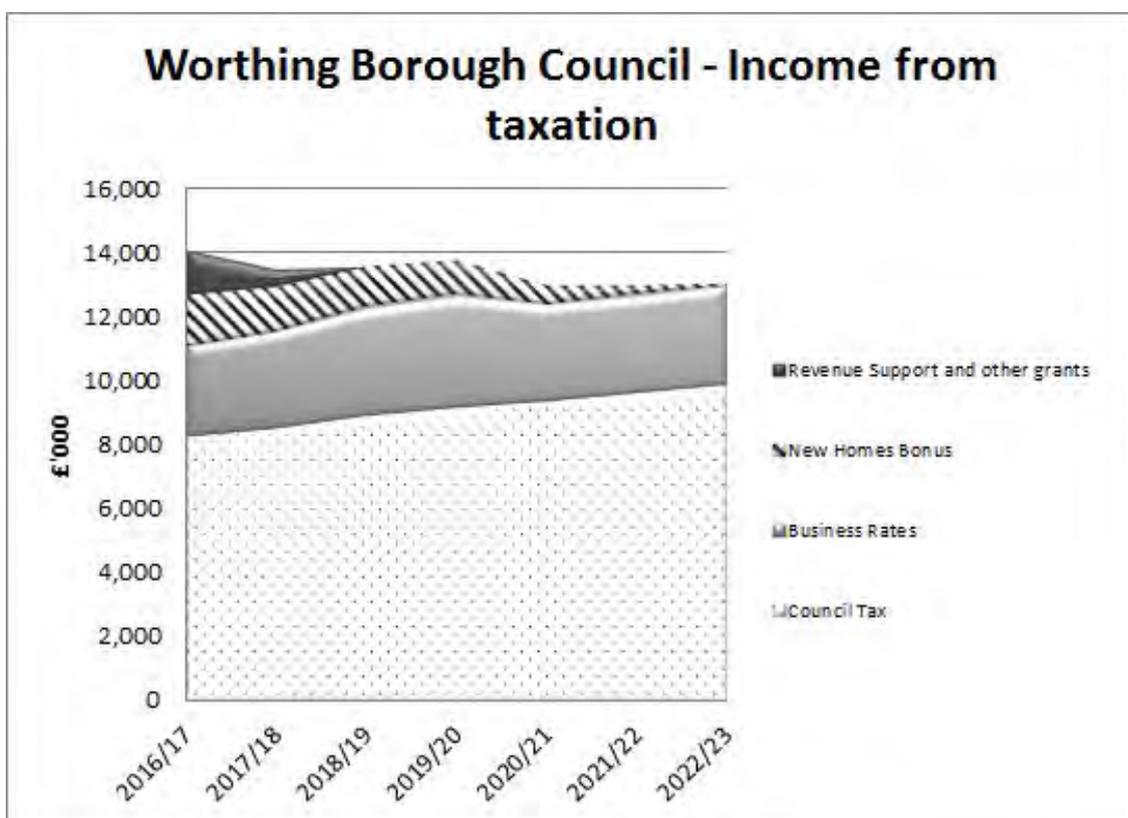
	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24
	£'000	£'000	£'000	£'000	£'000	£'000
Council Tax *	8,929	9,075	9,303	9,527	9,756	9,991
Business Rates **	3,359	3,516	3,001	3,061	3,121	3,179
New Homes Bonus	1,221	1,042	524	290	68	0
Revenue Support Grant	8	0	0	0	0	0
	13,517	13,633	12,828	12,878	12,945	13,170

\* Includes any surplus or deficit on the collection fund

\*\* Includes the surplus or deficit on the collection fund and the levy account payment

	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24
Council Tax	66.06%	66.58%	72.53%	73.99%	75.38%	75.87%
Business Rates	24.85%	25.79%	23.39%	23.77%	24.11%	24.13%
Revenue Support Grant	9.03%	7.64%	4.08%	2.24%	0.52%	0.00%
New Homes Bonus	0.06%	0.00%	0.00%	0.00%	0.00%	0.00%
Total	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%

**Breakdown of taxation income to the Council:**



**5.0 DRAFT REVENUE ESTIMATES 2019/20**

5.1 Detailed budgetary work is now complete and the estimate of the budget requirement (net of any proposed transfers to reserves) is £13,633,430. This includes the savings and committed growth proposals agreed at Joint Strategic Committee in December.

5.2 The budget is fundamental to realising the Councils' ambitions set out in *Platforms for our Places*. The budget enables the Councils' role to lead and work with partners to develop our communities and our economies. Some

additional proposals for investment into services to deliver the outcomes committed to in Platforms for our Places will be considered by the Executive in February. Some highlights for members attention include:

### 5.2.1 **Our Financial Economies**

The Councils recognise the importance of ongoing investment in our places to ensure that they remain vibrant locations for social, economic and culture hubs for our communities. Budgets have been created to facilitate the delivery of major projects to enable the development of Worthing's town centres and provide for additional employment land. Specific projects being supported in this year's budget are:

- facilitating the development of Union Place;
- the development of a new health and wellbeing centre on the car park at Worthing Town Hall
- the potential redevelopment of Grafton site
- facilitating the use of Decoy Farm to bring new employment space into Worthing.

These and the delivery of other strategic projects for both Councils will be supported by further investment in a major projects team.

There is also investment through the capital programme, in facilities to improve our town centres and make them more attractive places to visit, including:

- the refurbishment of the town centre car parks;
- increased programme of public convenience refurbishment
- fire safety and environmental improvements at Worthing Pier.

### 5.2.2 **Our Social Economies**

The Councils continue to see a increase in demand for our Housing Service, in particular those who are experiencing homelessness. In response this budget proposes additional growth of £270,000 to respond to these service pressures. This is in addition to funding to make new investments to acquire Council-owned temporary and emergency accomodation to improve the accommodation offered to clients and reduce the costs for the Councils. The Councils are also proactively working with partners across West Sussex to respond to budget decisions being made by the West Sussex County Council. A contingency sum of £210,000 has been proposed in order for the Councils to respond to the impact of these decisions.

The Councils are also aware of the importance of our communities to have active lives and enjoy our parks and open spaces. Funding is proposed for two new play areas, outdoor gym equipment and improvement to tennis courts

to the promote health and wellbeing of our communities. This investment will compliment the development the Adur and Worthing Activities Strategy, which is currently being developed.

### **5.2.3 Stewarding our Natural Resources**

In 2018 the Councils taken an number of decisions to reduce the Councils and our communities impact on our environment, and to enhance our natural assets. The adoption of the Adur & Worthing Sustainability Framework set an ambitions set of actions to respond to the pressing and complex environmental challenges that we face locally and globally.

Moving to Alternate Weekly Collection for waste services is a critical strategy to improve our communities recycling rates and reduce level of waste. The budget provides for the investment required to make this service change and provide additional information to our communities about recycling.

Brooklands lake and parklands is an important natural asset enjoyed by the communities of Adur, Worthing and beyond. Worthing Borough Council's budget provides for £90,000 to begin the delivery of the Brookland masterplan to bring a new lease of life to the parklands and lake.

### **5.2.4 Services and Solutions**

Much of the Medium-Term Financial Strategy is underpinned by new approaches to how we design and deliver our services, and develop our commercial activities and investment portfolios. These approaches are not only to designed to improve the financial sustainability of the Councils, but also the services that our communities, clients and customers experience. We will continue to invest in new digital tools to improve how customers access Customer Services and the Revenues and Benefits service

- 5.3 The final budget will be dependent on Members consideration of the non-committed growth proposals, and the Council Tax increase that Members are prepared to support.
- 5.4 The key question of how the net budget requirement of £13.633m translates into the Council Tax charge can now be determined as the proposed details of the Local Government Finance Settlement have been received. Any final changes arising from settlement will be dealt with through the reserves. However, if there is a significant reduction in government resources, in-year action will be needed to reduce the final impact on the reserves.
- 5.5 Details of all of the main changes in the base budget from 2018/19 to 2019/20 are at Appendix 1. A breakdown of each Executive Member's summary budget is attached in Appendix 5. The changes can be summarised briefly as follows:

	£'000	£'000
<b>2018/19 Original Estimate</b>		13,476
<b>Add: General Pay and Price Increases</b>		633
<b>Add: Committed and Unavoidable Growth:</b>		
Increased Expenditure as per 5 year forecast (net of any proposed use of reserves)	1,206	
Reduced Income as per 5 year forecast	90	
Impact of Capital Investment and Development Programme	-247	1,049
<b>Less: Compensatory savings and additional Income:</b>		
Compensatory savings	-115	
Additional income	-43	-158
2019/20 budget prior to agreed savings		15,000
<b>Less: Savings agreed by members</b>		
Approved in December	-1,373	-1,373
Executive Member requirements		13,627
Potential contribution to reserves*		6
Potential budget requirement before external support		13,633
Collection fund surplus		9
<b>2019/20 BUDGET REQUIREMENT</b>		<b>13,642</b>
* The planned contributions to and from the reserves are analysed in Appendix 2. The final amount will depend on the decisions made about any proposals to invest in services and the Council Tax increase.		

5.6 The estimates reflect the Council's share of the Joint Strategic Committee budget. The allocation of the costs of joint services under the remit of the JSC has been the subject of an annual review this year for any significant changes.

Further details can be provided by request from Emma Thomas (Chief Accountant) or Sarah Gobey (Chief Financial Officer).

## 5.7 Impact of County Council budget proposals:

5.7.1 The current net estimated 2019/20 spend is greater than previously predicted in December which is attributable to the spending decisions of the County Council. Members will be aware that the County Council have decided to reduce the budgets for supported housing by 2/3rds from £6.4m to £2.4m per annum from 1st October 2019 (£2m reduction in 2019/20 and a further £2m in 2020/21). Of the remaining budget, the remaining proposals put forward by WSCC suggest at this stage:

- £1.4m is ring-fenced for accommodation for young people//care leavers
- £1m is for supporting preventing homelessness projects across the whole of WSCC

At present, there is no clear indication of how the £1m allocated to preventing homelessness will be used.

5.7.2 Of the total current spend, £1.8m is spent within Adur and Worthing and approximately 70% of the caseload relates to Worthing residents. Consequently, the supported housing providers will see a reduction of approximately £1.2m in funding, with potentially severe consequences for the tenants and with inevitable knock-on consequences for the Council.

5.7.3 The most critical issue for the Council will be to retain the capacity of bed spaces available to those in need, otherwise there will be a significant shift of cost to more expensive Emergency and Temporary Accommodation (EA / TA) and potentially an increase to rough sleeping.

5.7.4 The preliminary financial analysis suggests some level of support for commissioned services will be more cost effective than dealing with the potential levels of homelessness and associated EA / TA costs. However this needs further exploration and assessment of sustainability.

5.7.5 The Councils had provided a £250,000 contingency for 2019/20 of which £175,000 related to Worthing Borough Council for dealing with the impact of the County budget decisions. Given the scale of the reduction in 2019/20, the Council should look to provide at least a further £35,000 more to mitigate against the significant risk of increasing costs arising from higher demand for EA/TA resulting from the decision of the County Council. Looking ahead, the cost impact is likely to escalate in 2020/21 when the full impact of the reductions is experienced locally.

5.7.6 At this stage, there is still a degree of uncertainty about the full financial impact of the County's decisions, over the coming months the Council will work with others in the County area to fully understand the impact of this change and make joint recommendations going forward

5.8 Overall the current net estimated budget is more the predicted in December due to the following factors:

	£'000
Decrease in New Homes Bonus	3
Distribution of nationally held business rates	-41
Latest forecast of business rate income (including any adjustments arising from settlement)	17
Increase to contingency for the impact of County Council budget decision	35

5.9 The projected deficit on the Collection Fund is estimated to be £67,380, of which £9,090 is the Borough Council share. This is a minor deficit in light of the overall income due which exceeds £65.5m and is due to marginally lower increase in housing growth than expected..

5.10 Members are now faced with two questions:

- What level of Council Tax to set?
- Whether to accept the growth items detailed in Appendix 2?

The decisions made today will be reflected in the budget papers presented to Council.

#### 5.11 The Council Tax increase:

5.11.1 Over the past 10 years, the Council Tax has been increased by 13.9%, an average of 1.4% per year (in 2008/09 Band D tax was £203.04, in 2018/19 it was £231.30). Over the same period, inflation (CPI) has been 24.61%.

5.11.2 The budget forecast currently assumes that Council Tax will increase by just over 2.0% in 2019/20. However the referendum criteria announced just before Christmas gives the Council the flexibility to raise the Council Tax by up to 3%. A higher increase will give the council the opportunity to reinvest back into priority services. Members are reminded that the Consumer Price Index is currently 2.3%.

5.11.3 Even a 3% uplift would only be a modest increase in the District council share of the bill for 2019/20. The table below details how the Council Tax will change as a result of a 2%, 2.5%, 2.8% and just under 3% increase.

	2018/19	Annual increase for 2019/20			
		2%	2.5%	2.8%	3.0%
	£	£	£	£	£
Council Tax Band D	231.30	235.98	237.06	237.78	238.23
Annual increase		4.68	5.76	6.48	6.93
Weekly increase		0.09	0.11	0.12	0.13
Council Tax Band C	205.60	209.76	210.72	211.36	211.76
Average annual increase		4.16	5.12	5.76	6.16
Average weekly increase		0.08	0.10	0.11	0.12
<b>Total additional Council Tax raised</b>		176,740	221,790	249,510	266,840
<b>Additional Council Tax raised over a 2% increase</b>			<b>45,050</b>	<b>72,770</b>	<b>90,100</b>

5.11.3 Members should also be aware that the Police and Crime Commissioner has been consulting on a £12.00 (7.23%) increase for their share of the overall bill. Whilst the level of increase to be set by the County Council is unknown at this stage, given the financial pressures that the County is under, there are indications that the increase will be close to the maximum permitted (5%). Consequently, the total overall increase in the Council Tax bill for a Band D property based on the Council opting to set the tax at the maximum allowed could be just over 5%:

	2018/19	2019/20 (Indicative only)	%
	£	£	
Worthing Borough Council	231.30	238.23	3.00%
West Sussex County Council	1,317.78	1,383.66	5.00%
Sussex Police and Crime Commissioner	165.91	177.91	7.23%
	1,714.99	1,799.80	4.95%

5.11.4 The decision to raise Council Tax should be considered alongside the projected budget shortfalls for the next 5 years, as there are long term consequences to setting a Council Tax increase significantly lower than the maximum permitted. This is particularly significant at the moment given the scale of the withdrawal of government funding the Council will contend with over the next 5 years and the potential impact of the County Council budget decisions. The impact of changing the Council Tax by 2%, 2.5%, 2.8% and 3% annually would be as follows:

Total income	2019/20	2020/21	2021/22	2022/23	2023/24
	£'000	£'000	£'000	£'000	£'000
2% annual increase	9,082,760	9,300,000	9,522,330	9,753,330	9,989,530
2.5% annual increase	9,127,810	9,393,940	9,669,040	9,949,720	10,239,530
2.8% annual increase	9,155,530	9,449,610	9,752,880	10,065,460	10,387,420
3% annual increase	9,172,860	9,484,400	9,808,770	10,142,620	10,489,540

Over the longer term, a higher increase will give the Council significant additional income:

Worthing Borough Council - Long term impact of Council Tax increases



5.11.5 Members are asked to consider which level of Council Tax increase that they support. An increase of 2.00% would enable the Council to set a balanced budget. A higher increase of up to 3.00% will enable the Council to fund some new proposals for investment in priority services when the report is considered by the Executive in February.

## 5.12 Summary of budget position

Depending on the choices made regarding the Council Tax increase to support; the overall budget position will be (based on a 2% increase)

Net budget requirement	£'000	£'000
		13,628
Less:		
Baseline Funding (including Levy surplus payment)	2,690	
Share of additional Business Rate income	826	
Council Tax (2.0% increase)	9,084	
New Homes Bonus	1,042	
Collection Fund Deficit	-9	-13,633
Budget surplus based on 2.00% Council Tax increase		-5
Maximum contribution to reserves if Council Tax increase remains at 2%		5
		-

## 6.0 IMPACT ON FUTURE YEARS

6.1 The impact of the proposed changes on the overall revenue budget for the next 5 years is shown in Appendix 1 (which includes an assumed 2.00% tax increase for 2019/20 which is to be considered as part of this report). The settlement, together with the other agreed changes to the budget means that the Council is likely to face a minimum shortfall of:

	Expected shortfall (Cumulative)				
	2019/20	2020/21	2021/22	2022/23	2023/24
	£'000	£'000	£'000	£'000	£'000
Cumulative budget shortfall as per appendix 1	1,367	4,374	5,523	6,529	7,1567
<b>Less:</b>					
Net savings identified in 2019/20 budget round	-1,373	-1,824	-1,824	-1,824	-1,824
Potential contribution to reserves based on a 2% council tax	6				
Adjusted cumulative budget shortfall	-	2,550	3,699	4,705	5,332
Savings required each year	-	2,550	1,149	1,006	627

6.2 The continuation of the withdrawal of government fund together with the added pressures from County Council budget decisions has significant consequences for the Council . Looking ahead, the stimulation of the local economy and provision of additional housing will be two of the measures which will help protect the Councils services. There are potentially three benefits which flow from an improving economy and which will directly improve the council's financial position:

- Increased income from business rates which is discussed fully in section 4 above;
- Reduced cost of Council Tax benefits from any new jobs created;
- Additional Council Tax income from each new home;

6.3 However, these measures are unlikely to be enough. The Council will also need to deliver on the strategy to generate £600k more commercial income per year and invest in property. Alongside this, there will need to be a continuing emphasis on efficiency in the annual savings exercise; whether this is through the digital strategy or by improving customer service. Overall, if the Council delivers upon the current budget strategy then the level of new initiatives required each year to balance the budget will reduce as follows:

	Expected shortfall (Cumulative)			
	2020/21	2021/22	2022/23	2023/24
	£'000	£'000	£'000	£'000
Annual budget shortfall	2,550	1,149	1,006	627
Future savings from budget strategy:				
Investment in commercial property	-150	-150	-150	-150
Commercial activities	-430	-430	-430	-430
Service and digital redesign	-120	-120	-120	-120
New savings initiatives to be identified	1,850	449	306	-77

6.4 Nevertheless 2020/21 remains an extremely challenging year and the early development of a three year savings plan will be essential.

## 7.0 RESERVES

7.1 Sections 26 and 27 of The Local Government Act 2003 require the Council's Chief Financial Officer to comment on the adequacy of the Council's reserves. The reserves have therefore been reviewed in accordance with best practice as advised by the Chartered Institute of Public Finance and Accountancy (CIPFA) in LAAP 99 'Local Authority Reserves and Balances'.

7.2 To enable a view to be taken on the adequacy of reserves, Members need to be aware that, broadly speaking, there are two categories of revenue reserves relevant to the Council. The General Fund Working Balance which primarily is available to cushion the impact of uncertain cash flows and act as a contingency to meet unforeseen costs arising during a budget year (e.g. unexpected increases in the demand for services); and Earmarked Reserves which are sums held for specific defined purposes and to meet known or predicted liabilities. Both categories of reserves can be used on a planned prudent basis to underpin the annual budget.

7.3 The Council's established policy is to maintain the General Fund Working Balance at between 6 – 10% of net revenue expenditure. This is even more important in the current economic climate when there are so many uncertainties. The balance as at 31st March 2018 was £844,000 which was 6.3% of net 2018/19 revenue expenditure – just within the range of 6%-10% set by the Council. There are no plans to draw down from the working balance

The year-end level on the General Fund Working Balance for the foreseeable future, therefore, is estimated as follows:

		£'000	%
31.03.2018	Balance carried forward – per Final Accounts	844	6.2
31.03.2019	No planned drawdown or contribution expected	844	6.2
31.03.2020	No planned drawdown or contribution expected	844	6.5
31.03.2021	No planned drawdown or contribution expected	844	6.5
31.03.2022	No planned drawdown or contribution expected	844	6.5

The reduction in government funding and the resultant decrease in the Council's net spend means that the same level of working balance equates to a higher percentage of net revenue expenditure each year.

7.4 On the basis of the year-end figures above, and taking into account past performance and the acknowledged track record of sound financial management in this Council, I believe the working balance is adequate for its purpose. In forming this view I have considered the following potential impacts upon the Council's finances:

1. A further fall in interest rates of 0.25% would cost the Council in a region of £18,500 in 2018/19.
2. A pay award of 1% more than currently allowed for within the budget would cost the General Fund approximately £166,600.
3. Further adverse falls in income from such sources as development control income, car parks and land.
4. Demand is increasing for services such as homelessness and housing benefit which may well lead to increased (and unbudgeted) costs.
5. Other unforeseen circumstances such as the failure of a major contract
6. Any use of the working balance would be difficult to recoup in the short term. Consequently, the reserve needs to be sufficient enough to cope with at least two years of adverse impacts.

Against this background, and especially given the current economic climate, it is important that the Council has minimum reserves in 2019/20 of £811,000 or 6% of net revenue spend as laid out in the current policy. However, it is unlikely that the Council will need in excess of £1,351,700 in the working balance which is roughly equivalent to 10% of net revenue spend.

Consequently, the current policy of holding balances of between 6% and 10% is valid and the forecast level falls within these parameters.

7.5 However, with the planned expansion of commercial activity, especially the investment in commercial property, the council is taking two measures to further manage risk and bolster the reserves:

- i) As part of the initiative to invest in commercial property, an element of the additional rent raised every year is being set aside into a specific reserve to manage void periods on these properties and to set aside resources to fund investment needs. The annual contribution to this provision will be gradually built up over the next 5 years.
- ii) As part of the development of the 2019/20 budget and at the suggestion of the LGA peers, general inflation (excluding inflation on items such as salaries, rates, utilities, and contractual commitments) has not been allocated out this year but held centrally in the Corporate Management budget. This budget will be allocated out where the inflationary pressure can be demonstrated. Any unutilised budget at the year end will be transferred to the reserves and the budget offered up as a budget saving. This has been implemented following a suggestion from the LGA Finance Peers.

7.6 In addition, the estimated balance of general fund earmarked reserves as at 31st March, 2019 is £2,435,000 (excluding any potential contribution from underspend), although this reduces to £1,863,000 if any Section 106 sums held for future environmental improvements, grants, and any specific capital resources are excluded. A detailed schedule of the earmarked reserves is attached at Appendix 2. The significant risks to the overall budget and the Council's reserves are detailed below.

7.6 With a lower level of reserves, it is now critical that these reserves be used only as a funding resource of last resort until such time as the reserve level has recovered to some extent. The Council has over the past year minimised new calls on such resources, utilising the ability to use capital receipts to fund initiatives to generate budget savings where possible.

7.7 In all probability, the Council will continue to have occasional opportunities to put money into earmarked reserves rather than solely to drawdown on a planned basis. Even without this, I believe the earmarked revenue reserves are adequate for their particular purposes provided that they are used sparingly. However the size and nature of the risks to the overall budget leaves the Council with no room for using these reserves for new on-going spending initiatives. The Council should maintain its current policy of spending its scarce earmarked reserves on:

- supporting one-off rather than recurring revenue expenditure;
- dealing with short-term pressures in the revenue budget; and

- managing risk to the Council's budget.

## 8.0 SIGNIFICANT RISKS

8.1 Members will be aware that there are several risks to the Council's overall budget. These can be summarised as follows:-

- (i) **Housing Services** – The Council has experienced a significant increase in demand for emergency and temporary accommodation over the past year since the introduction of the Homelessness Reduction Act. Whilst substantial growth has been built into the budget, the degree to which this will be adequate depends on two factors:
1. The extent to which caseload continues to grow
  2. The supply of cost effective accommodation

Whilst the Council is now sourcing more cost effective accommodation for our clients, there remains a risk that demand for such accommodation will outstrip our ability to find additional cost effective units. However, to better manage this a contingency budget has been created for further increases to the cost of this service

- (ii) **Withdrawal of funding by partners** - All budgets within the public sector are under scrutiny which may lead to partners reassessing priorities and withdrawing funding for partnership schemes. Consequently, the council may lose funding for key priorities and be left with unfunded expenditure together with the dilemma about whether to replace the funding from internal resources.

This is particularly pertinent this year when the budget decisions of the County Council has had a significant impact on the finances of the Council. Overall the Council has seen a significant increase in costs this year as a result of County Council decisions:

	2019/20			Full year impact
	Adur	Worthing	Total	
	£'000	£'000	£'000	£'000
Impact of changes to recycling credits	120	180	300	300
Contingency for the County budget reduction to supported housing services	90	210	300	1,200 (up to)
<b>Total impact</b>	<b>210</b>	<b>390</b>	<b>600</b>	<b>1,500</b>

Looking ahead, it is clear that given the financial pressure that the county council is under that there may be further reductions in items such as recycling payments from 2020/21 onwards.

- (iii) **Income** - The Council receives income from a number of services which will be affected by demand. These include land charges, crematorium income, trade and green waste services, development control and now business rates. Whilst known reductions in income have been built into the proposed budgets for 2019/20, income may fall further than expected or new targets for commercial income may not be met.

The Council is investing in new commercial property, as leases expire there is an increased risk of loss of income from voids. To mitigate this risk the Council is has introduced an annual provision for void rents which will be £150,000 in 2019/20. This will be increased annually in line with the level of investment in the property portfolio and the associated risk.

- (iv) **Inflation** - A provision for 2% inflation has been built into non-pay budgets. Pay budgets have a 3% inflationary increase allowed for. Whilst the Bank of England inflation forecasts expect that inflation will gradually return to 2% in 2019/20, there is a risk that inflation will run at a higher rate than allowed for within the budget. Each 1% increase in inflation is equivalent to the following amount:

	1% increase
	£'000
Pay	169
Non-pay	143

- 8.2 To help manage these risks, the council has a working balance of £844,000 and £2.5m of other earmarked reserves are also available to the Council to help mitigate these risks.

## 9.0 CONSULTATION

- 9.1 The Council ran a detailed consultation exercise which supported the proposed five year budget strategy. In light of this, no consultation exercise was undertaken this year.
- 9.2 Officers and members have been consulted on the development of the budget.

## **10.0 UPDATE TO PRUDENTIAL INDICATORS**

- 10.1 The Council's budget fully reflects the cost of financing the capital programme. Members have previously approved sufficient growth to accommodate the proposed capital programme. The Council has a fully funded capital programme and the associated revenue costs are built into the budget for 2019/20 and future years.
- 10.2 Under the Prudential Code of Practice and the capital finance system introduced in April 2004, the capital programme is based on the Council's assessment of affordability. This includes any new borrowing which the Council wishes to undertake.
- 10.3 The Code of Practice has recently been revised. The freedom for local authorities to set the scope and size of their capital plans remains unrestricted, but the prudential system processes have been strengthened to set out greater consideration of prudence, with sustainability and risk reporting improved through the governance procedures. This includes a new requirement to publish an annual capital strategy, which the Council has long complied with however this document must now contain more information on risk management.
- 10.4 The Prudential Code of Practice requires the Council to set a series of indicators to show that the capital programme has due regard to affordability, sustainability and prudence. These are included with the annual Treasury Management Strategy Statement which is due to be considered by JSC on the 31st January 2019 and which will be included in the Council budget pack for approval.

## **11.0 COMMENTS BY THE CHIEF FINANCIAL OFFICER**

- 11.1 Section 25 of the Local Government Act 2003 requires an authority's Chief Financial Officer to make a report to the authority when it is considering its budget and Council Tax. The report must deal with the robustness of the estimates and the adequacy of the reserves allowed for in the budget proposals, so Members will have authoritative advice available to them when they make their decisions. The Section requires Members to have regard to the report in making their decisions.
- 11.2 As Members are aware, local authorities decide every year how much they are going to raise from Council Tax. They base their decision on a budget that sets out estimates of what they plan to spend on each of their services. Because they decide on the Council Tax in advance of the financial year in question, and are unable to increase it during the year, they have to consider risks and uncertainties that might force them to spend more on their services than they planned. Allowance is made for these risks by:
- making prudent allowance in the estimates for each of the services, and in addition;

- ensuring that there are adequate reserves to draw on if the service estimates turn out to be insufficient.

### 11.3 Overall view on the robustness of the estimates:

Subject to the important reservations below, a reasonable degree of assurance can be given about the robustness of the estimates and the adequacy of reserves. The exceptions relate to:

- (1) The provision of estimates for items outside of the direct control of the Council:
  - Income from fees and charges in volatile markets, e.g. car parks and development control fees.
  - External competition and declining markets, particularly during a recession. E.g. Local land charges and building control fees.
  - Changes to business rate income due to revaluations, redevelopments and increases in mandatory rate relief.
- (2) Cost pressures not identified at the time of setting the budget. This would include items such as excess inflation.
- (3) Initiatives and risks not specifically budgeted for.

It will therefore be important for members to maintain a diligent budget monitoring regime during 2019/20.

### 11.4 The Chief Financial Officer's overall view of the robustness of the estimates is, therefore, as follows:

The processes followed are sound and well established and identical to those that produced robust estimates in the past. The Council has also demonstrated that it has a sound system of financial management in place.

## 12.0 COUNCIL TAX SETTING

12.1 The Council is obliged to raise the balance of its resources, after allowing for any government grant and business rates, to finance the General Fund Revenue Budget from its local Council Taxpayers. The Worthing Borough Council Tax will be added to the Precepts from West Sussex County Council and the Sussex Police and Crime Commissioner to form a combined Council Tax to levy on the taxpayers of Worthing Borough.

12.2 Once the Executive has reached a decision on the Total Budget Requirement it wishes to recommend to the Council for the 2019/20 Budget, the resulting Council Tax for the Borough can be set. This takes into account the Total

Aggregate External Finance (Revenue Support Grant and Business Rates contributions) and any contribution to or from the local Collection Fund.

### 12.3 Worthing Borough Council:

- (a) The following table shows the net sum to be raised from local Council Taxpayers in 2019/20 prior to the consideration of the budget proposals. This is based on 2.0% Council Tax increase:

Net 2019/20 Budget *	£	£
		13,633,430
Less:		
Aggregate External Finance:		
Baseline Funding	-2,649,390	
Additional Retained Business Rate income	-826,340	
New Homes Bonus	-1,042,230	
Contribution to the Collection Fund deficit (as per paragraph 5.8)	9,090	
Levy payment	-40,650	
		-4,549,520
Amount to be raised from Council Tax (2.00% Council Tax)		9,083,910

- \* 2019/20 budget requirement after any contribution to or from reserves required to balance the budget or any further increase to Council Tax.

Within section 5 of the report, members are given the options for the Council Tax potentially generating additional resources which could be invested into initiatives to deliver the Council's priorities.

- (b) Council Tax Base

The Council's Tax base for 2019/20 is 38,504.20 Band D equivalent properties. There is an increase to the current year base of 38,365.90 which is due to an increasing number of homes and the falling cost of Council Tax benefits. The full calculation of the tax base is shown in Appendix 4.

- (c) Worthing Borough Council Band D Council Tax

Members are now asked to consider which level of Council Tax to set for 2019/20. A Council Tax increase of 2.00% will ensure that the Council has a balanced budget, a higher increase of 2.5%, 2.8% or

3.0% will lever in additional resources which could be invested into priority services.

	2018/19	2019/20 (2.00% increase)	2019/20 (2.50% increase)	2019/20 (2.80% increase)	2019/20 ( 3.0% increase)
Band D tax	£	£	£	£	£
Worthing Borough Council	231.30	235.98	237.06	237.78	238.23
Annual increase		4.68	5.76	6.48	6.93
Weekly increase		0.09	0.11	0.12	0.13

#### 12.4 West Sussex County Council and Sussex Police Authority

- (a) The County Council requirements are expected to be confirmed on 20th February, 2018. The Police and Crime Commissioner has consulted on an increase to the Council Tax for 2019/20 of £12.00 or 7.23%. The proposed 2019/20 budget is due to be considered by the Sussex Police and Crime Panel (PCP) on 1st February 2019.

	2018/19 £	2019/20 £
West Sussex County Council	1,317.78	t.b.c
Sussex Police Authority	165.91	177.91
TOTAL	1,483.69	t.b.c.

The final figures for all authorities will be incorporated into the formal Council Tax setting resolution to be presented to the Borough Council at its meeting on 26th February 2019.

#### 13.0 LEGAL IMPLICATIONS

- 13.1 The Local Government Act 2003 requires that the Councils set a balance budget. This report demonstrates how the Council will meet this requirement for 2019/20.

## 14.0 CONCLUSION

- 14.1 This has been a another challenging year. The Council has seen the government grants fall, a substantial increase in housing need numbers, and addressed the consequences of the County Council's budget decisions. However, to meet this challenge the Council has identified £1.4m of savings and is now in the position to set a balanced budget.
- 14.2 Looking further ahead, 2020/21 will be particularly challenging as the Council grapples with the impact of the fairer funding review, and the continuing consequences of the withdrawal of funding by the County Council for supported housing. Consequently, the strategy of delivering commercial income growth and business efficiencies through the digital agenda continues to play a vital role in balancing the budget.
- 14.3 However, provided we continue to deliver on this strategy, the Council will become increasingly financially resilient over the next 5-10 years as Revenue Support Grant disappears, New Homes Bonus reduces and we become largely funded by our community through Council Tax and Business Rates and income from our commercial services.
- 14.4 The aims of 'Platforms for our Places' are critical to our success. Developing the local economy to increase employment space and local jobs together with the provision of new homes is one of the strategic measures that the Council can take to protect its longer term financial interests, however there will be inevitably be some difficult days ahead as the Council seeks to address the remaining budget shortfall.
- 14.5 There will need to be a sharp focus on financial health over the next couple of years whilst we balance the budget and rebuild the reserves. However, we must not forget that the Council has a good track record in dealing with such challenges
- 14.6 Finally, in preparing the strategy and forecast for 2019/20 an assessment was carried out of the significant risks and opportunities which may have an impact on the Council's budget. Where quantifiable, the budget has been adjusted accordingly but it is important to acknowledge that there are still some risks to the overall position which may have to be funded from reserves. Members will continue to receive regular budget monitoring reports and updates to the Council's 5-year Medium Term Financial Plan, to ensure that the financial challenges ahead are effectively met.

Local Government Act 1972

Background Papers:

Report to the Joint Strategic Committee 10th July 2018 'Achieving Financial Sustainability – Budget strategy for the 2019/20 budget and beyond'

Report to the Joint Strategic Committee 4th December 2018 'Financially Sustainable Councils: 5 year forecast 2019/20 – 2023/24 and savings proposals'

Report to the Joint Strategic Committee 4th December 2018 'Investing for the future: Capital Investment Programme 2019/20 to 2021/22'

Local Authority Finance (England) Settlement Revenue Support Grant for 2019/20 and Related Matters: DCLG Letters and associated papers of 13th December 2018.

Autumn Budget 2018 - HM Treasury

Autumn Budget 2018 – On-the-day Briefing by Pixel Financial Consulting

Local Government Act 2003 and Explanatory Note

"Guidance Note on Local Authority Reserves and Balances" – LAAP Bulletin No. 77 - CIPFA -published in November 2008

Statement of Accounts 2017/18

Report to Joint Strategic Committee 6th November 2018 – 2nd Revenue Budget Monitoring 2018/19

Contact Officer:  
Sarah Gobey,  
Chief Financial Officer  
Town Hall, Worthing  
Telephone No: (01903) 221221  
Email: sarah.gobey@adur-worthing.gov.uk.

## **SUSTAINABILITY AND RISK ASSESSMENT**

### **1. ECONOMIC**

Matter considered and no issues identified

### **2. SOCIAL**

#### **2.1 Social Value**

Matter considered and no issues identified

#### **2.2 Equality Issues**

Matter considered and no issues identified

#### **2.3 Community Safety Issues (Section 17)**

Matter considered and no issues identified

#### **2.4 Human Rights Issues**

Matter considered and no issues identified

### **3. ENVIRONMENTAL**

Matter considered and no issues identified

### **4. GOVERNANCE**

Matter considered and no issues identified

WORTHING BOROUGH COUNCIL						
Revenue Budget Summary Statement 2018/19 - 2023/24						
	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24
	Base					
Net Spending to be Financed from Taxation	£'000	£'000	£'000	£'000	£'000	£'000
<b>Base budget</b>	<b>13,476</b>	13,476	13,476	13,476	13,476	13,476
<b>(a) Annual Inflation</b>						
Estimated inflation		633	1,121	1,603	2,072	2,545
<b>(b) One -off / non-recurring items</b>						
Local Elections (not held once every four years)		-	-	-50	-	-
<b>(c) Committed Growth / Cost reductions</b>						
Impact of Pension Fund Triennial valuation		-57	-57	-57	-57	-57
Fall out of SDLT pension costs.		-18	-36	-54	-54	-54
Reduction in grant for homelessness		-	120	120	120	120
Net cost of increasing recycling to meet 50% targets:						
- Reduction in recycling income		180	180	180	180	180
- Impact of introducing weekly food waste collections			420	420	420	420
Deletion of one-off savings in 2018/19		34	34	34	34	34
Increased homelessness caseload		270	270	270	270	270
Impact of growth items identified by heads of service		412	412	412	412	412
Contingency for the impact of the County budget proposals and further growth in housing		210	840	840	840	840
Closure of Brooklands Par 3 golf course		90	90	90	90	90
Reprocurement of theatres and culture		100	200	150	100	50
Contingency for future committed growth			80	160	240	320

**WORTHING BOROUGH COUNCIL**

**Revenue Budget Summary Statement 2018/19 - 2023/24**

	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24
	Base					
	£'000	£'000	£'000	£'000	£'000	£'000
<b>(d) Impact of capital programme</b>						
Financing costs - General Programme		-317	-154	-48	139	360
Provision for additional cost of new burial spaces		32	32	32	32	32
Increase in capital programme from £2m to £2.5m		38	76	76	76	76
Impact of refurbishment of High Street Car Park			105	291	291	291
Impact of land acquisitions and new developments at Union Place, Grafton, town hall car park and other major projects.		-	-	400	700	800
<b>(e) Additional income</b>						
Investment income		-43	-57	-84	-137	-199
<b>(f) Approved Growth items</b>						
Provision for new growth items			90	180	270	360
Fall out of one-off growth items		-40	-40	-40	-40	-40
<b>Total Cabinet Member Requirements</b>	<b>13,476</b>	<b>14,999</b>	<b>17,202</b>	<b>18,401</b>	<b>19,474</b>	<b>20,326</b>
<b>Baseline funding</b>	2,590	2,649	2,702	2,756	2,811	2,867
Add: Net retained additional business rates	764	826	299	305	310	312
Add: Share of surplus /deficit (-)	5	-				
Add: Levy surplus		41				
<b>Adjusted Baseline funding</b>	<b>3,359</b>	<b>3,516</b>	<b>3,001</b>	<b>3,061</b>	<b>3,121</b>	<b>3,179</b>

**WORTHING BOROUGH COUNCIL**

**Revenue Budget Summary Statement 2018/19 - 2023/24**

	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24
	Base					
	£'000	£'000	£'000	£'000	£'000	£'000
<b>Revenue Support Grant</b>	8	-	-	-	-	-
<b>Council Tax income</b>						
Adjusted Council Tax income	8,874	9,084	9,303	9,527	9,756	9,991
New homes bonus (2015/16 - 2020/21)	247	-	-	-	-	-
New homes bonus (2016/17 -2019/20)	518	518	-	-	-	-
New homes bonus (2017/18 - 2020/21)	234	234	234	-	-	-
New homes bonus (2018/19- 2021/22)	222	222	222	222	-	-
New homes bonus (2019/20 - 2022/23)	-	68	68	68	68	-
Total New Homes Bonus	1,221	1,042	524	290	68	-
Collection fund surplus/deficit (-)	55	-9	-	-	-	-
Total other grants and contributions	1,276	1,033	524	290	68	-
<b>Total Income from Taxation</b>	<b>13,517</b>	<b>13,633</b>	<b>12,828</b>	<b>12,878</b>	<b>12,945</b>	<b>13,170</b>
<b>(Surplus) / Shortfall in Resources</b>	<b>-41</b>	<b>1,367</b>	<b>4,374</b>	<b>5,523</b>	<b>6,529</b>	<b>7,156</b>
<b>Use of / (contribution to) Reserves to Balance Budget</b>						
Capacity issues reserve	-41		-	-	-	-
<b>Total Income from Reserves</b>	<b>-41</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>AMOUNT REQUIRED TO BALANCE BUDGET</b>	<b>-</b>	<b>1,367</b>	<b>4,374</b>	<b>5,523</b>	<b>6,529</b>	<b>7,156</b>

**WORTHING BOROUGH COUNCIL**

**Revenue Budget Summary Statement 2018/19 - 2023/24**

	2019/20	2020/21	2021/22	2022/23	2023/24
	£'000	£'000	£'000	£'000	£'000
<b>AMOUNT REQUIRED TO BALANCE BUDGET</b>	<b>1,368</b>	<b>4,376</b>	<b>5,525</b>	<b>6,531</b>	<b>7,157</b>
<b>Savings / Initiatives identified to date:</b>					
<b>Strategic Property Investment Fund</b>					
Future property purchases	250	550	750	950	1,150
Provision for future voids and repairs	-100	-150	-200	-250	-300
<b>Commercial activities and commissioning</b>					
Commercial and Customer Activities	403	833	1,263	1,693	2,123
<b>Efficiency Measures</b>					
Service and Digital redesign	126	246	366	486	606
<b>Restructures and service plan savings not included above</b>					
Development of temporary accommodation supply (15 units of 1/2 bed)	-	-	-	59	118
<b>Total savings initiatives identified to date</b>	<b>1,373</b>	<b>2,624</b>	<b>3,324</b>	<b>4,083</b>	<b>4,842</b>
<b>Cumulative savings still to be found/ (surplus)</b>	<b>-6</b>	<b>1,750</b>	<b>2,199</b>	<b>2,446</b>	<b>2,314</b>
<b>Annual savings still to be found</b>	<b>-6</b>	<b>1,756</b>	<b>449</b>	<b>247</b>	<b>-132</b>

**SCHEDULE OF EARMARKED RESERVES**

	Balance as at 01.04.18	Planned Contributions	Planned Withdrawals	Forecast Balance as at 01.04.19	Planned Contributions	Planned Withdrawals	Forecast Balance as at 31.03.20
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
1. <b>CAPACITY ISSUES RESERVE</b> <b>Purpose:</b> The Capacity Issues Reserve was set up in 2005/06 to give the Council scope to deal with a range of cost pressures expected to arise from 2006/07 onwards.	1,440	41	(591)	890	5	-	895
2. <b>INSURANCE RESERVE</b> <b>Purpose:</b> The Insurance Reserve was established in 1993/94 to develop risk management, fund self-insurance and to achieve longer-term revenue savings.	297	31	(38)	290	30	(30)	290
3. <b>JOINT HEALTH PROMOTION</b> <b>Purpose:</b> The Joint Health Promotion reserve was established in 2005 with funding received from the local Primary Care Trust for health promotion projects.	8	-	(5)	3	-	(3)	-
4. <b>LEISURE LOTTERY &amp; OTHER PARTNERSHIP</b> <b>Purpose:</b> The Leisure, Lottery & Other Partnerships Reserve was established in 1995/96 to assist in financing capital schemes attracting substantial support from the National Lottery distributor bodies & other funding agencies & organisations. This reserve is currently earmarked for support to the Museum Redevelopment bid & the Football Foundation bid.	77 C	-	(25)	52	-	(25)	27

C = Capital Contribution

**SCHEDULE OF EARMARKED RESERVES**

	Balance as at 01.04.18	Planned Contributions	Planned Withdrawals	Forecast Balance as at 01.04.19	Planned Contributions	Planned Withdrawals	Forecast Balance as at 31.03.20
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
5. <b>MUSEUM RESERVE</b> <b>Purpose:</b> The Museum Reserve was established in 1993/94 to support the overall service aims of the Museum and Art Gallery on occasions where annual budgets do not allow the work of the Museum and Art Gallery to progress in a manner which will contribute to achieving these aims.	98	-	(61)	37	-	-	37
6. <b>THEATRE CAPITAL RESERVE</b> <b>Purpose:</b> Established in 2013/14 to fund refurbishment and other works for all of WBC's theatres.	141	83	(92)	132	80	(50)	162
7. <b>SPECIAL AND OTHER EMERGENCY EXPENDITURE</b> The Special and Other Emergency Expenditure Reserve was set up to fund strategic or unforeseen one-off expenditure, which may arise.	34	-	-	34	-	-	34
8. <b>GRANTS &amp; CONTRIBUTIONS</b> Held in reserves*	542	-	-	542	-	-	542
9. <b>BUSINESS RATES SMOOTHING RES</b>	425	-	-	425	-	-	425
10. <b>PROJECTED UNDERSPEND</b> Reserves to be identified at outturn.		*see below					-
11. <b>GENERAL FUND WORKING BALANCE</b>	844			844			844
12. <b>CAPITAL EXPENDITURE RESERVE</b>	30	-	-	30	-	-	30
<b>TOTAL</b>	<b>3,936</b>	<b>155</b>	<b>(812)</b>	<b>3,279</b>	<b>115</b>	<b>(108)</b>	<b>3,286</b>

\* Contribution to be confirmed at the year-end

PROPERTY ANALYSIS AND CALCULATION OF TAX BASE										
Properties	Band A -	Band A	Band B	Band C	Band D	Band E	Band F	Band G	Band H	Total
Ratio to Band D	5/9	6/9	7/9	8/9	9/9	11/9	13/9	15/9	18/9	
Number of Dwellings	0.00	7,862.00	11,252.00	12,940.00	9,475.00	5,416.00	2,338.00	899.00	26.00	50,208.00
Less: Exemptions	0.00	-200.00	-190.00	-154.00	-121.00	-74.00	-21.00	-7.00	0.00	-767.00
	0.00	7,662.00	11,062.00	12,786.00	9,354.00	5,342.00	2,317.00	892.00	26.00	49,441.00
Disabled Relief Adjustment (net)	5.00	35.00	18.00	1.00	1.00	-26.00	2.00	-18.00	-18.00	0.00
Chargeable Dwellings	<b>5.00</b>	<b>7,697.00</b>	<b>11,080.00</b>	<b>12,787.00</b>	<b>9,355.00</b>	<b>5,316.00</b>	<b>2,319.00</b>	<b>874.00</b>	<b>8.00</b>	<b>49,441.00</b>
Broken down as follows:										
Full Charge	2.00	2,667.00	6,164.50	8,774.00	6,853.00	4,117.00	1,886.00	706.00	5.00	31,174.50
25% Discount (Including Adj for SP dis)	3.00	4,973.00	4,869.00	3,985.00	2,472.00	1,177.00	391.00	136.00	0.00	18,006.00
50% Discount	0.00	72.00	113.00	129.00	121.00	81.00	62.00	40.00	4.00	622.00
0% Discount (Long Term Empty Homes)	0.00	340.00	289.00	175.00	104.00	46.00	16.00	11.00	0.00	981.00
Total Equivalent Number of Dwellings	4.25	6,428.75	9,845.25	11,775.75	8,722.50	5,015.25	2,199.75	825.00	6.50	44,823.00
Reduction in tax base due to Council Tax Support	1.95	1,322.96	1,359.01	963.86	354.18	106.63	20.99	4.59	0.00	4,134.18
Adjusted equivalent total dwellings	<b>2.30</b>	<b>5,105.79</b>	<b>8,486.24</b>	<b>10,811.89</b>	<b>8,368.32</b>	<b>4,908.62</b>	<b>2,178.76</b>	<b>820.41</b>	<b>6.50</b>	<b>40,688.82</b>
Band D Equivalentents										
Revenue Support Settlement	1.30	3,403.90	6,600.40	9,610.60	8,368.30	5,999.40	3,147.10	1,367.30	13.00	38,511.30
Add: Forecast new homes	0.00	20.70	35.40	70.70	114.00	31.80	1.40	-0.80	0.00	273.20
Add: Second Homes	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Less: Adjustments for Losses on Collection, and Void Properties	0.00	0.00	0.00	0.00	280.00	0.00	0.00	0.00	0.00	280.00
<b>COUNCIL TAX BASE</b>	<b>1.30</b>	<b>3,424.60</b>	<b>6,635.80</b>	<b>9,681.30</b>	<b>8,202.30</b>	<b>6,031.20</b>	<b>3,148.50</b>	<b>1,366.50</b>	<b>13.00</b>	<b>38,504.50</b>

**WORTHING BUDGET 2019/2020**  
**Summary of Executive Member Portfolios**



WORTHING BOROUGH  
 COUNCIL

**APPENDIX 4**

EXECUTIVE PORTFOLIO	ESTIMATE 2018/2019	ESTIMATE 2019/2020
	£	£
Digital and Environment	3,251,830	2,991,380
Health and Wellbeing	1,739,960	1,729,230
Customer Services	4,711,980	5,172,460
Leader	852,870	802,300
Regeneration	1,958,070	1,868,760
Resources	2,389,670	2,195,480
Support Services Depreciation Not Charged To Services	710,270	513,690
<b>NET SERVICE EXPENDITURE</b>	<b>15,614,650</b>	<b>15,273,300</b>
Credit Back Depreciation / Impairments	(3,633,620)	(3,224,030)
Minimum Revenue Provision	1,408,260	1,492,910
	<b>13,389,290</b>	<b>13,542,180</b>
Transfer to / from Reserves	86,250	86,250
Balance Available to Transfer To / (From) Reserves	41,050	5,000
<b>Total budget requirement before external support from government</b>	<b>13,516,590</b>	<b>13,633,430</b>
Baseline Funding	(2,590,030)	(2,649,390)
Additional business rate income	(769,100)	(826,340)
Revenue Support Grant	(7,680)	-
Levy Surplus	-	(40,650)
Other unfenced grants (New homes bonus)	(1,220,870)	(1,042,230)
Contribution to/ (from) Collection Fund	(54,880)	9,090
<b>Amount required from Council Tax</b>	<b>8,874,030</b>	<b>9,083,910</b>
Council Tax Base	<b>38,365.9</b>	<b>38,504.2</b>
<b>Average Band D Council Tax - Worthing Borough</b>	<b>231.30</b>	<b>235.98</b>
% increase	-	2.00%

SERVICE	ESTIMATE 2018/2019	ESTIMATE 2019/2020
	£	£
<b>DIRECTOR OF DIGITAL AND RESOURCES</b>		
<b>Business and Technical Services</b>		
Flood Defence	18,290	18,820
Public Conveniences	359,320	371,720
	<b>377,610</b>	<b>390,540</b>
<b>DIRECTOR OF COMMUNITIES</b>		
South Downs Leisure	1,341,210	1,155,380
	<b>1,341,210</b>	<b>1,155,380</b>
<b>Environmental Services</b>		
Allotments	12,480	14,090
Cemeteries	14,530	15,420
Crematorium	(1,462,520)	(1,650,800)
Parks	1,702,410	1,929,850
Abandoned Vehicles	1,810	1,800
Clinical Waste	(5,470)	2,810
Compliance including Fixed Penalty Notices	(1,810)	(1,850)
Recycling	(737,440)	(760,630)
Refuse	1,588,530	1,371,980
Street Cleansing (includes Pest Control and Graffiti)	738,940	717,350
Trade Refuse	(467,150)	(341,290)
Vehicle Workshop	630	280
	<b>1,384,940</b>	<b>1,299,010</b>
<b>Wellbeing</b>		
Dog and Pollution Control	148,070	146,450
	<b>148,070</b>	<b>146,450</b>
<b>TOTAL ENVIRONMENT PORTFOLIO</b>	<b>3,251,830</b>	<b>2,991,380</b>

WORTHING - ENVIRONMENT PORTFOLIO - 2019/2020 - SUBJECTIVE ANALYSIS



WORTHING BOROUGH  
COUNCIL

SERVICE / ACTIVITY	Employees	Direct Recharges	Premises	Transport	Supplies & Services	Third Party	Income	Service Controlled Budget	Support	Capital Charges	TOTAL BUDGET
<b>DIRECTOR FOR DIGITAL AND RESOURCES</b>	£	£	£	£	£	£	£	£	£	£	£
<b>Business &amp; Technical Services</b>											
Flood Defence	-	-	-	-	-	-	-	0	18,820	-	18,820
Public Conveniences	-	-	275,870	-	-	-	(610)	275,260	14,670	81,790	371,720
<b>DIRECTOR OF COMMUNITIES</b>											
South Downs Leisure	114,750	-	232,930	-	-	-	(104,010)	243,670	41,990	869,720	1,155,380
<b>Environmental Services</b>											
Allotments	-	-	16,000	-	-	-	(4,570)	11,430	-	2,660	14,090
Cemeteries	-	104,150	131,440	-	4,960	-	(274,010)	(33,460)	23,540	25,340	15,420
Crematorium	263,560	108,690	488,720	10	197,360	-	(2,992,400)	(1,934,060)	213,100	70,160	(1,650,800)
Parks	-	179,880	1,101,290	-	152,230	-	(167,680)	1,265,720	390,890	273,240	1,929,850
Abandoned Vehicles	-	-	-	-	1,800	-	-	1,800	-	-	1,800
Clinical Waste	-	2,500	-	-	-	-	-	2,500	-	310	2,810
Compliance	-	-	-	-	-	-	(1,850)	(1,850)	-	-	(1,850)
Recycling	-	(1,027,220)	-	-	-	1,400	-	(1,025,820)	74,220	190,970	(760,630)
Refuse	-	972,320	-	-	-	-	-	972,320	213,330	186,330	1,371,980
Street Cleansing	-	880,260	-	-	-	-	(338,660)	541,600	102,840	72,910	717,350
Trade Refuse	-	323,540	-	-	645,630	-	(1,404,560)	(435,390)	28,950	65,150	(341,290)
Vehicle Workshop	-	-	-	-	-	-	-	0	-	280	280
<b>Wellbeing</b>											
Dog and Pollution Control	-	1,910	-	-	-	-	(3,470)	(1,560)	143,840	4,170	146,450
	<b>378,310</b>	<b>1,546,030</b>	<b>2,246,250</b>	<b>10</b>	<b>1,001,980</b>	<b>1,400</b>	<b>(5,291,820)</b>	<b>(117,840)</b>	<b>1,266,190</b>	<b>1,843,030</b>	<b>2,991,380</b>
<b>Percentage Direct Cost</b>	7%	30%	43%	0%	19%	0%					

WORTHING - ENVIRONMENT PORTFOLIO - 2019/2020 - VARIANCE ANALYSIS



WORTHING BOROUGH  
COUNCIL

SERVICE / ACTIVITY	Original Estimate 2018/2019	Inflation	One off - items	Committed Growth	Unavoidable Growth	Impact of Capital programme	Savings	Non-MTFP Other Changes	TOTAL BUDGET
<b>DIRECTOR FOR DIGITAL AND RESOURCES</b>	£	£	£	£	£	£	£	£	£
<b>Business and Technical Services</b>									
Flood Defence	18,290	-	-	-	-	-	-	530	18,820
Public Conveniences	359,320	5,860	-	-	-	-	-	6,540	371,720
<b>DIRECTOR OF COMMUNITIES</b>									
South Downs Leisure	1,341,210	1,980	-	(68,000)	-	-	-	(119,810)	1,155,380
<b>Environmental Services</b>									
Allotments	12,480	300	-	650	-	-	-	660	14,090
Cemeteries	14,530	(4,640)	-	4,170	-	-	(11,450)	12,810	15,420
Crematorium	(1,462,520)	(50,550)	-	58,010	-	-	(204,640)	8,900	(1,650,800)
Parks	1,702,410	10,080	-	139,110	-	-	7,970	70,280	1,929,850
Abandoned Vehicles	1,810	(10)	-	-	-	-	-	-	1,800
Clinical Waste	(5,470)	-	-	-	-	-	-	8,280	2,810
Compliance	(1,810)	(40)	-	-	-	-	-	-	(1,850)
Recycling	(737,440)	-	-	-	-	-	-	(23,190)	(760,630)
Refuse	1,588,530	-	-	-	-	-	-	(216,550)	1,371,980
Street Cleansing	738,940	(7,280)	-	-	-	-	-	(14,310)	717,350
Trade Refuse	(467,150)	(18,240)	-	129,970	-	-	(42,200)	56,330	(341,290)
Vehicle Workshop	630	-	-	-	-	-	-	(350)	280
<b>Wellbeing</b>									
Dog and Pollution Control	93,380	(80)	-	-	-	-	-	53,150	146,450
	<b>3,197,140</b>	<b>(62,620)</b>	<b>0</b>	<b>263,910</b>	<b>0</b>	<b>0</b>	<b>(250,320)</b>	<b>(156,730)</b>	<b>2,991,380</b>

SERVICE	ESTIMATE 2018/2019	ESTIMATE 2019/2020
	£	£
<b>DIRECTOR OF COMMUNITIES</b>		
Worthing Festival	3,520	3,550
	<b>3,520</b>	<b>3,550</b>
<b>Housing</b>		
Housing Standards	156,850	152,790
	<b>156,850</b>	<b>152,790</b>
<b>Wellbeing</b>		
Community Centres & Grants	467,630	458,570
Community Safety	324,830	311,960
Food Safety & Health & Safety	209,990	188,570
Licensing	102,750	136,460
Public Health & Regulation	394,800	396,130
	<b>1,500,000</b>	<b>1,491,690</b>
<b>DIRECTOR OF DIGITAL AND RESOURCES</b>		
<b>Business and Technical Services</b>		
Bus Shelters, Drainage, Footway Lighting	79,590	81,200
	<b>79,590</b>	<b>81,200</b>
<b>TOTAL HEALTH AND WELLBEING PORTFOLIO</b>	<b>1,739,960</b>	<b>1,729,230</b>

WORTHING - HEALTH AND WELLBEING PORTFOLIO - 2019/2020 - SUBJECTIVE ANALYSIS

SERVICE / ACTIVITY	Employees	Direct Recharges	Premises	Transport	Supplies & Services	Third Party	Income	Service Controlled Budget	Support	Capital Charges	TOTAL BUDGET
	£	£	£	£	£	£	£	£	£	£	£
<b>DIRECTOR OF COMMUNITIES</b>											
Worthing Festival	-	-	3,070	-	480	-	-	3,550	-	-	3,550
<b>Housing</b>											
Housing Standards	-	148,530	-	-	1,680	-	(100)	150,110	2,680	-	152,790
<b>Wellbeing</b>											
Community Wellbeing	-	128,840	19,580	-	182,010	-	-	330,430	125,810	2,330	458,570
Community Safety	-	167,220	3,820	-	21,220	-	-	192,260	119,700	-	311,960
Food Safety & Health & Safety	-	9,540	-	-	9,750	-	(3,910)	15,380	173,190	-	188,570
Licensing	-	177,110	-	-	3,930	-	(227,030)	(45,990)	182,450	-	136,460
Public Health & Regulation	-	7,630	-	-	26,070	-	(1,040)	32,660	361,970	1,500	396,130
<b>DIRECTOR FOR DIGITAL AND RESOURCES</b>											
<b>Business and Technical Services</b>											
Bus Shelters, Drainage, Footway Lighting	-	-	73,900	-	-	-	-	73,900	7,300	-	81,200
	<b>0</b>	<b>638,870</b>	<b>100,370</b>	<b>0</b>	<b>245,140</b>	<b>0</b>	<b>(232,080)</b>	<b>752,300</b>	<b>973,100</b>	<b>3,830</b>	<b>1,729,230</b>
<b>Percentage Direct Cost</b>	0%	65%	10%	0%	25%	0%					

WORTHING - HEALTH AND WELLBEING PORTFOLIO - 2019/2020 - VARIANCE ANALYSIS



WORTHING BOROUGH  
COUNCIL

SERVICE / ACTIVITY	Original Estimate 2018/2019	Inflation	One off - items	Committed Growth	Impact of Capital programme	Additional Income	Savings	Non-MTFP Other Changes	TOTAL BUDGET
	£	£	£	£	£	£	£	£	£
<b>DIRECTOR OF COMMUNITIES</b>									
Worthing Festival	3,520	30	-	-	-	-	-	-	3,550
<b>Housing</b>									
Housing Standards	156,850	-	-	-	-	-	-	(4,060)	152,790
<b>Wellbeing</b>									
Community Centres & Grants	467,630	950	-	-	-	-	(17,240)	7,230	458,570
Community Safety	324,830	80	-	-	-	-	-	(12,950)	311,960
Food Safety & Health & Safety	209,990	(80)	-	-	-	-	(6,000)	(15,340)	188,570
Licensing	102,750	(4,920)	-	-	-	-	-	38,630	136,460
Public Health & Regulation	449,490	(30)	-	-	-	-	-	(53,330)	396,130
<b>DIRECTOR FOR DIGITAL AND RESOURCES</b>									
<b>Business and Technical Services</b>									
Bus Shelters, Drainage, Footway Lighting	79,590	1,420	-	-	-	-	-	190	81,200
	<b>1,794,650</b>	<b>(2,550)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(23,240)</b>	<b>(39,630)</b>	<b>1,729,230</b>

SERVICE	ESTIMATE 2018/2019	ESTIMATE 2019/2020
	£	£
<b>DIRECTOR OF COMMUNITIES</b>		
<b>Housing</b>		
Housing including Homelessness	1,870,110	2,205,040
Housing Strategy	113,040	116,320
	<b>1,983,150</b>	<b>2,321,360</b>
<b>Wellbeing</b>		
Community Centres	2,870	2,950
	<b>2,870</b>	<b>2,950</b>
<b>DIRECTOR OF ECONOMY</b>		
<b>Culture</b>		
Theatres	1,506,970	1,611,870
Museums	419,300	421,660
	<b>1,926,270</b>	<b>2,033,530</b>
<b>DIRECTOR OF DIGITAL AND RESOURCES</b>		
<b>Finance</b>		
Fraud, Verification & Adjudication	33,900	33,900
<b>Revenues and Benefits</b>		
Revenues	246,280	246,520
Benefits	519,510	534,200
	<b>799,690</b>	<b>814,620</b>
<b>TOTAL CUSTOMER SERVICES PORTFOLIO</b>	<b>4,711,980</b>	<b>5,172,460</b>

WORTHING - CUSTOMER SERVICES PORTFOLIO - 2019/2020 - SUBJECTIVE ANALYSIS

SERVICE / ACTIVITY	Employees	Direct Recharges	Premises	Transport	Supplies & Services	Third Party	Income	Service Controlled Budget	Support	Capital Charges	TOTAL BUDGET
	£	£	£	£	£	£	£	£	£	£	£
<b>DIRECTOR OF COMMUNITIES</b>											
<b>Housing</b>											
Housing including Homelessness	-	761,760	126,000	-	2,001,840	15,840	(1,027,180)	1,878,260	326,780	-	2,205,040
Housing Strategy	-	-	-	-	-	-	-	0	116,320	-	116,320
<b>Wellbeing</b>											
Community Centres	-	-	2,780	-	-	-	-	2,780	-	170	2,950
<b>DIRECTOR OF ECONOMY</b>											
<b>Culture</b>											
Theatres	1,781,780	85,420	460,040	10,740	2,211,650	-	(3,625,790)	923,840	376,290	311,740	1,611,870
Museums	181,300	27,240	102,020	1,080	44,120	-	(67,520)	288,240	76,210	57,210	421,660
<b>DIRECTOR FOR DIGITAL AND RESOURCES</b>											
<b>Finance</b>											
Fraud, Verification & Adjudication	-	-	-	-	93,900	-	(60,000)	33,900	-	-	33,900
<b>Revenues and Benefits</b>											
Revenues	-	441,690	-	-	93,820	-	(549,010)	(13,500)	260,020	-	246,520
Benefits	-	794,250	-	-	63,370	36,687,160	(37,529,170)	15,610	518,590	-	534,200
	<b>1,963,080</b>	<b>2,110,360</b>	<b>690,840</b>	<b>11,820</b>	<b>4,508,700</b>	<b>36,703,000</b>	<b>(42,858,670)</b>	<b>3,129,130</b>	<b>1,674,210</b>	<b>369,120</b>	<b>5,172,460</b>
<b>Percentage Direct Cost</b>	4%	5%	2%	0%	10%	80%					

WORTHING - CUSTOMER SERVICES PORTFOLIO - 2019/2020 - VARIANCE ANALYSIS



WORTHING BOROUGH  
COUNCIL

SERVICE / ACTIVITY	Original Estimate 2018/2019	Inflation	One off - items	Committed Growth	Impact of Capital programme	Additional Income	Savings	Non-MTFP Other Changes	TOTAL BUDGET
	£	£	£	£	£	£	£	£	£
<b>DIRECTOR OF COMMUNITIES</b>									
<b>Housing</b>									
Housing including Homelessness	1,870,110	26,790	-	270,000	-	-	-	38,140	2,205,040
Housing Strategy	113,040	-	-	-	-	-	-	3,280	116,320
<b>Wellbeing</b>									
Community Centres	2,870	50	-	-	-	-	-	30	2,950
<b>DIRECTOR OF ECONOMY</b>									
<b>Culture</b>									
Theatres	1,506,970	(64,560)	-	100,000	-	-	(12,000)	81,460	1,611,870
Museums	419,300	540	-	-	-	-	-	1,820	421,660
<b>DIRECTOR FOR DIGITAL AND RESOURCES</b>									
<b>Finance</b>									
Fraud, Verification & Adjudication	33,900	-	-	-	-	-	-	-	33,900
<b>Revenues and Benefits</b>									
Revenues	246,280	(8,990)	-	-	-	-	-	9,230	246,520
Benefits	519,510	(12,000)	-	-	-	-	-	26,690	534,200
	<b>4,711,980</b>	<b>(58,170)</b>	<b>0</b>	<b>370,000</b>	<b>0</b>	<b>0</b>	<b>(12,000)</b>	<b>160,650</b>	<b>5,172,460</b>

SERVICE	ESTIMATE 2018/2019	ESTIMATE 2019/2020
<b>CHIEF EXECUTIVE OFFICE</b> <b>Communications</b> Performance and Scrutiny	£  210	£  210
	<b>210</b>	<b>210</b>
<b>DIRECTOR OF COMMUNITIES</b> <b>Wellbeing</b> Democratic Services - Members & Mayoral	525,460	447,930
	<b>525,460</b>	<b>447,930</b>
<b>DIRECTOR OF DIGITAL AND RESOURCES</b> <b>Customer &amp; Digital</b> Elections	327,200	354,160
	<b>327,200</b>	<b>354,160</b>
<b>TOTAL LEADER PORTFOLIO</b>	<b>852,870</b>	<b>802,300</b>

WORTHING - THE LEADER PORTFOLIO - 2019/2020 - SUBJECTIVE ANALYSIS

SERVICE / ACTIVITY	Employees	Direct Recharges	Premises	Transport	Supplies & Services	Third Party	Income	Service Controlled Budget	Support	Capital Charges	TOTAL BUDGET
	£	£	£	£	£	£	£	£	£	£	£
<b>CHIEF EXECUTIVE</b> <b>Communications</b> Performance and Scrutiny	-	-	-	-	210	-	-	210	-	-	210
<b>DIRECTOR OF COMMUNITIES</b> <b>Wellbeing</b> Democratic Services	280,260	131,700	-	3,740	23,530	-	-	439,230	8,700	-	447,930
<b>DIRECTOR OF DIGITAL &amp; RESOURCES</b> <b>Customer &amp; Digital</b> Elections	33,000	130,300	3,000	-	106,760	-	(5,470)	267,590	82,910	3,660	354,160
	<b>313,260</b>	<b>262,000</b>	<b>3,000</b>	<b>3,740</b>	<b>130,500</b>	<b>0</b>	<b>(5,470)</b>	<b>707,030</b>	<b>91,610</b>	<b>3,660</b>	<b>802,300</b>
<b>Percentage Direct Cost</b>	44%	37%	0%	1%	18%	0%					

WORTHING - THE LEADER PORTFOLIO - 2019/2020 - VARIANCE ANALYSIS

SERVICE / ACTIVITY	Original Estimate 2018/2019	Inflation	One off - items	Committed Growth	Impact of Capital programme	Additional Income	Savings	Non-MTFP Other Changes	TOTAL BUDGET
	£	£	£	£	£	£	£	£	£
<b>CHIEF EXECUTIVE</b>									
<b>Communications</b>									
Performance and Scrutiny	210	-	-	-	-	-	-	-	210
<b>DIRECTOR OF COMMUNITIES</b>									
<b>Wellbeing</b>									
Democratic Services - Members & Mayoral	525,460	5,430	-	-	-	-	(1,500)	(81,460)	447,930
<b>DIRECTOR OF DIGITAL &amp; RESOURCES</b>									
<b>Customer &amp; Digital</b>									
Elections	327,200	(50)	-	-	-	-	-	27,010	354,160
	<b>852,870</b>	<b>5,380</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(1,500)</b>	<b>(54,450)</b>	<b>802,300</b>

SERVICE	ESTIMATE 2018/2019	ESTIMATE 2019/2020
	£	£
<b>DIRECTOR OF DIGITAL AND RESOURCES</b>		
<b>Business and Technical Services</b>		
Emergency Planning & Business Continuity	66,450	33,770
Coastal Protection, Street Nameplates	143,910	146,880
Seats & Public Clock	13,220	13,510
Energy and Sustainability	28,320	34,530
	<b>251,900</b>	<b>228,690</b>
<b>Customer &amp; Digital Services</b>		
Parking	(1,119,650)	(1,209,330)
	<b>(1,119,650)</b>	<b>(1,209,330)</b>
<b>DIRECTOR OF COMMUNITIES</b>		
<b>Environmental</b>		
Foreshores	706,540	726,960
	<b>706,540</b>	<b>726,960</b>
<b>DIRECTOR OF ECONOMY</b>		
<b>Grants</b>		
Commit to Culture	69,590	78,480
	<b>69,590</b>	<b>78,480</b>
<b>Growth</b>		
Planning Policy	394,190	403,590
Major Projects	71,750	53,750
Development Control	876,140	830,470
Building Control	128,030	171,700
	<b>1,470,110</b>	<b>1,459,510</b>
<b>Place &amp; Investment</b>		
Economic Development (including Tourism)	579,580	584,450
	<b>579,580</b>	<b>584,450</b>
<b>TOTAL REGENERATION PORTFOLIO</b>	<b>1,958,070</b>	<b>1,868,760</b>

WORTHING - REGENERATION PORTFOLIO - 2019/2020 - SUBJECTIVE ANALYSIS

SERVICE / ACTIVITY	Employees	Direct Recharges	Premises	Transport	Supplies & Services	Third Party	Income	Service Controlled Budget	Support	Capital Charges	TOTAL BUDGET
<b>DIRECTOR FOR DIGITAL &amp; RESOURCES</b>	£	£	£	£	£	£	£	£	£	£	£
<b>Business and Technical Services</b>											
Emergency Planning & Business Continuity	-	8,380	-	-	-	-	-	8,380	25,390	-	33,770
Coastal Protection, Street Nameplates	-	-	104,170	-	4,890	-	(24,270)	84,790	43,440	18,650	146,880
Seats & Public Clock	-	-	13,510	-	-	-	-	13,510	-	-	13,510
Energy and Sustainability	-	-	-	-	-	-	-	0	34,530	-	34,530
<b>Customer &amp; Digital Services</b>											
Parking	-	391,290	695,890	4,140	151,730	-	(2,888,600)	(1,645,550)	330,010	106,210	(1,209,330)
<b>DIRECTOR OF COMMUNITIES</b>											
<b>Environmental</b>											
Foreshores	-	207,860	411,540	6,150	31,720	-	(443,890)	213,380	241,970	271,610	726,960
<b>DIRECTOR OF ECONOMY</b>											
<b>Grants</b>											
Commit to Culture	78,480	-	-	-	-	-	-	78,480	-	-	78,480
<b>Growth</b>											
Planning Policy	-	7,370	-	-	19,790	-	-	27,160	376,430	-	403,590
Major Projects	-	-	-	-	53,750	-	-	53,750	-	-	53,750
Development Control	-	640,880	-	-	50,190	5,380	(495,070)	201,380	623,190	5,900	830,470
Building Control	-	288,560	-	-	4,020	-	(337,670)	(45,090)	216,790	-	171,700
<b>Place &amp; Investment</b>											
Economic Development (including Touris	-	227,700	8,810	-	134,270	-	-	370,780	191,240	22,430	584,450
	<b>78,480</b>	<b>1,772,040</b>	<b>1,233,920</b>	<b>10,290</b>	<b>450,360</b>	<b>5,380</b>	<b>(4,189,500)</b>	<b>(639,030)</b>	<b>2,082,990</b>	<b>424,800</b>	<b>1,868,760</b>
<b>Percentage Direct Cost</b>	2%	50%	35%	0%	13%	0%					

WORTHING - REGENERATION PORTFOLIO - 2019/2020 - VARIANCE ANALYSIS

SERVICE / ACTIVITY	Original Estimate 2018/2019	Inflation	One off - items	Committed Growth	Unavoidable Growth	Impact of Capital programme	Additional Income	Savings	Non-MTFP Other Changes	TOTAL BUDGET
	£	£	£	£	£	£	£	£	£	£
<b>DIRECTOR FOR DIGITAL &amp; RESOURCES</b>										
<b>Business and Technical Services</b>										
Emergency Planning & Business Continuity	66,450	-	-	-	-	-	-	-	(32,680)	33,770
Coastal Protection, Street Nameplates	143,910	1,720	-	-	-	-	-	-	1,250	146,880
Seats & Public Clock	13,220	290	-	-	-	-	-	-	-	13,510
Energy and Sustainability	28,320	-	-	-	-	-	-	-	6,210	34,530
<b>Customer &amp; Digital Services</b>										
Parking	(1,119,650)	(45,170)	-	-	-	-	-	(105,000)	60,490	(1,209,330)
<b>DIRECTOR OF COMMUNITIES</b>										
<b>Environmental</b>										
Foreshores	706,540	7,640	-	-	-	-	-	(13,060)	25,840	726,960
<b>DIRECTOR OF ECONOMY</b>										
<b>Grants</b>										
Commit to Culture	69,590	-	-	-	-	-	-	-	8,890	78,480
<b>Growth</b>										
Planning Policy	394,190	200	-	-	-	-	-	-	9,200	403,590
Major Projects	71,750	-	-	-	-	-	-	(18,000)	-	53,750
Development Control	876,140	(10,340)	-	-	-	-	-	(15,000)	(20,330)	830,470
Building Control	128,030	(8,340)	-	55,000	-	-	-	(5,360)	2,370	171,700
<b>Place &amp; Investment</b>										
Economic Development (including Tourism)	579,580	1,180	-	-	-	-	-	-	3,690	584,450
	<b>1,958,070</b>	<b>(52,820)</b>	<b>0</b>	<b>55,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(156,420)</b>	<b>64,930</b>	<b>1,868,760</b>

SERVICE	ESTIMATE 2018/2019	ESTIMATE 2019/2020
	£	£
<b>DIRECTOR OF DIGITAL AND RESOURCES</b>		
<b>Business and Technical Services</b>		
Administrative Buildings	(760)	(770)
Meadow Road Depot	40,420	(11,200)
	<b>39,660</b>	<b>(11,970)</b>
<b>Finance</b>		
Corporate Management	2,765,840	3,274,700
Treasury Management	733,230	966,480
	<b>3,499,070</b>	<b>4,241,180</b>
<b>DIRECTOR OF COMMUNITIES</b>		
<b>Environmental</b>		
Lido/Pier/Southern Pavillion	165,290	165,640
	<b>165,290</b>	<b>165,640</b>
<b>DIRECTOR OF ECONOMY</b>		
<b>Place &amp; Investment</b>		
Estates - Core Estate & New Investments	(1,323,320)	(2,205,950)
<b>Growth</b>		
Land Charges	8,970	6,580
	<b>(1,314,350)</b>	<b>(2,199,370)</b>
<b>TOTAL RESOURCES PORTFOLIO</b>	<b>2,389,670</b>	<b>2,195,480</b>

WORTHING - RESOURCES PORTFOLIO -2019/2020 - SUBJECTIVE ANALYSIS

SERVICE / ACTIVITY	Employees	Direct Recharges	Premises	Supplies & Services	Third Party	Income	Service Controlled Budget	Support	Capital Charges	TOTAL BUDGET
	£	£	£	£	£	£	£	£	£	£
<b>DIRECTOR FOR DIGITAL AND RESOURCES</b>										
<b>Business and Technical Services</b>										
Administrative Buildings	-	-	-	-	-	(770)	(770)	-	-	(770)
Meadow Road Depot	-	13,300	59,470	3,390	80	(102,830)	(26,590)	-	15,390	(11,200)
<b>Finance</b>										
Corporate Management	2,161,320	187,390	(49,010)	653,520	-	(144,730)	2,808,490	466,120	90	3,274,700
Treasury Management	-	-	-	262,410	-	(410,250)	(147,840)	650	1,113,670	966,480
<b>DIRECTOR OF COMMUNITIES</b>										
<b>Environmental</b>										
Lido/Pier/Southern Pavillion	-	-	252,280	5,740	-	(115,700)	142,320	-	23,320	165,640
<b>DIRECTOR OF ECONOMY</b>										
<b>Place &amp; Investment</b>										
Estates - Core Estate & New Investments	-	-	425,240	27,340	-	(2,853,410)	(2,400,830)	42,490	152,390	(2,205,950)
<b>Growth</b>										
Land Charges	-	85,030	-	46,710	-	(184,040)	(52,300)	58,880	-	6,580
	<b>2,161,320</b>	<b>285,720</b>	<b>687,980</b>	<b>999,110</b>	<b>80</b>	<b>(3,811,730)</b>	<b>322,480</b>	<b>568,140</b>	<b>1,304,860</b>	<b>2,195,480</b>
<b>Percentage Direct Cost</b>	52%	7%	17%	24%	0%					

**WORTHING - RESOURCES PORTFOLIO -2019/2020 - VARIANCE ANALYSIS**

SERVICE / ACTIVITY	Original Estimate 2018/2019	Inflation	One off - items	Committed Growth	Impact of Capital programme	Additional Income	Savings	Non Committed Growth	Non-MTFP Other Changes	TOTAL BUDGET
	£	£	£	£	£	£	£	£	£	£
<b>DIRECTOR FOR DIGITAL AND RESOURCES</b>										
<b>Business and Technical Services</b>										
Administrative Buildings	(760)	(10)	-	-	-	-	-	-	-	(770)
Meadow Road Depot	40,420	1,180	-	-	-	-	-	-	(52,800)	(11,200)
<b>Finance</b>										
Corporate Management	2,765,840	203,830	-	175,320	-	-	(17,720)	-	147,430	3,274,700
Treasury Management	733,230	-	-	-	21,000	(43,000)	(30,000)	-	285,250	966,480
<b>DIRECTOR OF COMMUNITIES</b>										
<b>Environmental</b>										
Lido/Pier/Southern Pavillion	165,290	5,220	-	-	-	-	1,210	-	(6,080)	165,640
<b>DIRECTOR OF ECONOMY</b>										
<b>Place &amp; Investment</b>										
Estates - Core Estate & New Investments	(1,323,320)	8,270	-	-	-	-	(205,000)	-	(685,900)	(2,205,950)
<b>Growth</b>										
Land Charges	8,970	(3,960)	-	-	-	-	-	-	1,570	6,580
	<b>2,389,670</b>	<b>214,530</b>	<b>0</b>	<b>175,320</b>	<b>21,000</b>	<b>(43,000)</b>	<b>(251,510)</b>	<b>0</b>	<b>(310,530)</b>	<b>2,195,480</b>